



**ZWS ISO 9001:2008 QUALITY MANAGEMENT SYSTEM**

**APPLICATION FOR TAX CLEARANCE CERTIFICATE (ITF 263).**

**ZIMBABWE REVENUE AUTHORITY (ZIMRA)**

**APPLICATION FOR TAX CLEARANCE CERTIFICATE (ITF 263)**

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**1. BASIC INFORMATION**

Registered Name of Client: .....

Trade Name of Client: .....

Company Registration Number  
(Mandatory).....

Date of incorporation (Mandatory).....

Business Partner Number (BP No.): .....

**CONTACT DETAILS:**

Physical Address.....

**E-Mail Address (Mandatory)**.....

Cellphone Numbers.....

Land Line Numbers.....

**2. CONFIRM REGISTRATION**

Revenue Head	Confirmation of Registration (Tick Where Applicable)	
	YES	NO
VAT		
Paye		
Income tax		
Presumptive tax		
Withholding taxes		

**3. BANK DETAILS**

Name of Bank	Branch Name & Code	Type of Account	Account Number

Full Name.....Designation..... Signature..... Date.....



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**4. For office use**

**NB: Check all registered tax heads.**

2015												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ITF 16 2014												
PAYE PAYMENT												
P2 RETURN												
VAT PAYMENT												
VAT 7 RETURN												
WITHOLDING TAXES												
PRESUMPTIVE												
PT4 RETURN												
QPD PAYMENT												
I.T.F 12B RETURN												
INCOME TAX 2014												

Checking officer's Comments.....

Name..... Signature.....

Date.....

Supervisor's Comments.....

Approved/Disapproved

Name..... Signature..... Date.....

Collected by:..... Signature..... Tax Clearance No;-----