



## **PUBLIC NOTICE: RETURN SUBMISSION & PAYMENTS DUE 10 SEPTEMBER 2021**

### **FOR:**

- 1) Pay As You Earn [PAYE]**
- 2) Withholding Taxes**
- 3) Intermediate Money Transfer Tax (IMTT)**

The Zimbabwe Revenue Authority (ZIMRA) hereby reminds all its valued taxpayers that the following returns and payments for the month of August 2021 are due on the 10<sup>th</sup> of September 2021.

#### **1. Payments & Returns Due**

- a) Employees Tax or Pay As You Earn (PAYE) Remittances – [ P2 Remittance Advice Form]
- b) Withholding Taxes / Royalties Returns – [ REV5 Form]
- c) Mining royalties – REV 5C Form
- d) Intermediate Money Transfer Tax (IMTT) – [ REV5B Form]

#### **2. How to submit the due returns?**

All taxpayers are reminded of the following issues:

- ✓ All PAYE Remittances Advices (**P2 forms obtainable on zimra website**) should be completed in full and submitted through the ZIMRA e-services platform (<http://efiling.zimra.co.zw>).
- ✓ In the event that a taxpayer fails to submit the P2 form on the e-services platform, taxpayers are encouraged and reminded to proceed scanning and emailing the return to the relevant email address from the list below depending on the region the that taxpayer is in.
- ✓ All withholding tax returns (REV 5 Form) and IMTT return (REV 5B form), should be submitted via relevant email addresses as shown below

<b>Station</b>	<b>Tax Head</b>	<b>E-Mail Address</b>
LCO Clients	PAYE returns	<a href="mailto:PAYELCOreturn@zimra.co.zw">PAYELCOreturn@zimra.co.zw</a>
	Withholding Tax returns	<a href="mailto:WHTLCOreturn@zimra.co.zw">WHTLCOreturn@zimra.co.zw</a>
	IMTT Returns	<a href="mailto:IMTT@zimra.co.zw">IMTT@zimra.co.zw</a>

MCO Clients	PAYE returns	<a href="mailto:PAYEMCOreturn@zimra.co.zw">PAYEMCOreturn@zimra.co.zw</a>
	Withholding Tax returns	<a href="mailto:WHTMCOreturn@zimra.co.zw">WHTMCOreturn@zimra.co.zw</a>
	IMTT Returns	<a href="mailto:IMTT@zimra.co.zw">IMTT@zimra.co.zw</a>
SCO Clients	PAYE returns	<a href="mailto:PAYESCOreturn@zimra.co.zw">PAYESCOreturn@zimra.co.zw</a>
	Withholding Tax returns	<a href="mailto:WHTSCOreturn@zimra.co.zw">WHTSCOreturn@zimra.co.zw</a>
	IMTT Returns	<a href="mailto:IMTT@zimra.co.zw">IMTT@zimra.co.zw</a>
Bulawayo	All Tax Heads	<a href="mailto:mhlahandlelareturn@zimra.co.zw">mhlahandlelareturn@zimra.co.zw</a>
Victoria Falls	All Tax Heads	<a href="mailto:vicfallsreturn@zimra.co.zw">vicfallsreturn@zimra.co.zw</a>
Hwange	All Tax Heads	<a href="mailto:hwangereturn@zimra.co.zw">hwangereturn@zimra.co.zw</a>
Gwanda	All Tax Heads	<a href="mailto:gwandareturn@zimra.co.zw">gwandareturn@zimra.co.zw</a>
Beitbridge	All Tax Heads	<a href="mailto:beitbridgereturn@zimra.co.zw">beitbridgereturn@zimra.co.zw</a>
Masvingo	All Tax Heads	<a href="mailto:masvingoreturn@zimra.co.zw">masvingoreturn@zimra.co.zw</a>
Mutare	All Tax Heads	<a href="mailto:mutarereturn@zimra.co.zw">mutarereturn@zimra.co.zw</a>
Gweru	All Tax Heads	<a href="mailto:gwerureturn@zimra.co.zw">gwerureturn@zimra.co.zw</a>
Chiredzi	All Tax Heads	<a href="mailto:chiredzireturn@zimra.co.zw">chiredzireturn@zimra.co.zw</a>
Zvishavane	All Tax Heads	<a href="mailto:zvishavanereturn@zimra.co.zw">zvishavanereturn@zimra.co.zw</a>
Chipinge	All Tax Heads	<a href="mailto:chipingereturn@zimra.co.zw">chipingereturn@zimra.co.zw</a>
Rusape	All Tax Heads	<a href="mailto:rusapereturn@zimra.co.zw">rusapereturn@zimra.co.zw</a>
Kwekwe	All Tax Heads	<a href="mailto:kwekwereturn@zimra.co.zw">kwekwereturn@zimra.co.zw</a>
Kadoma	All Tax Heads	<a href="mailto:kadomareturn@zimra.co.zw">kadomareturn@zimra.co.zw</a>
Chinhoyi	All Tax Heads	<a href="mailto:chinhoyireturn@zimra.co.zw">chinhoyireturn@zimra.co.zw</a>
Kariba	All Tax Heads	<a href="mailto:karibareturn@zimra.co.zw">karibareturn@zimra.co.zw</a>
Marondera	All Tax Heads	<a href="mailto:maronderareturn@zimra.co.zw">maronderareturn@zimra.co.zw</a>
Bindura	All Tax Heads	<a href="mailto:bindurareturn@zimra.co.zw">bindurareturn@zimra.co.zw</a>

### **3. Currency of transaction**

Taxpayers should ensure that **all taxes are remitted on time, in full and in the currency of transaction** through banks. The following link provides ZIMRA banking details to make payments: <https://www.zimra.co.zw/profile/2037-zimra-bank-accounts> .

### **4. Payment of taxes to ZIMRA**

When making payments to ZIMRA, please ensure that the following details are provided and correctly captured so that the payments may be credited on correct account:

- i. Name of Company
- ii. Business Partner Number (BPN)
- iii. Tax obligation eg PAYE, Withholding Tax etc

### **5. OUTSTANDING RETURNS AND DEBTS**

Taxpayers who are in arrears with regards to their tax obligations are required to settle the outstanding amounts or to engage their nearest ZIMRA Offices to discuss and agree on a way forward. ZIMRA urges its valued taxpayers to file their returns and pay taxes due **on time, in full and in the currency of transaction** to avoid follow-ups.

Follow us on Twitter  @Zimra\_11 Facebook  [www.facebook.com/ZIMRA.ZW](http://www.facebook.com/ZIMRA.ZW) and website: [www.zimra.co.zw](http://www.zimra.co.zw)

## My Taxes, My Duties: Building my Zimbabwe!!

Public Notice number of 81 2021.



"We are here to serve"

"We are here to serve"

