



## **PUBLIC NOTICE: RENEWAL OF CLEARING AGENTS LICENCES FOR 2022**

The Zimbabwe Revenue Authority (ZIMRA) reminds registered Customs Clearing Agents that applications for the Agents Bond license renewal for the year 2022 shall be made on e-Form No. 64 not later than the 31<sup>st</sup> October 2021.

### **SUBMISSION OF RENEWAL APPLICATIONS**

Registered Clearing Agents are urged to take note of the following issues:

- ✚ Applications are to be submitted from **1 September 2021** up to **31 October 2021**
- ✚ Applications must be submitted electronically through the ZIMRA ASYCUDA platform
- ✚ Where necessary, applications must be accompanied by the appropriate supporting documentation in conformity with the standard requirements
- ✚ Standard requirements for Agents bond registration are circulated separately through the **recognized** Clearing Agents Associations, or may be forwarded directly to individuals on request
- ✚ Each Customs Clearing Agent's Outstanding transactions or issues in the ASYCUDA System (e.g. Registered entries, Outstanding Y-Assessments, Outstanding Form 45s etc.) of more than 30 days prior to the date of on-line application for renewal must have been cleared or fully accounted for in the ASYCUDA System. [Note that the System automatically flags all Outstanding transaction outside the 30-day cut-off period - and then instantly blocks the entire on-line application, till all the Outstanding transactions are cleared]
- ✚ Outstanding manually processed transactions (e.g. Applications for Temporary Importation Privileges (ATIPs), Embargoes, Report Orders etc.) must have been acquitted directly with the Port of Entry or Station of Jurisdiction prior to the lodgment of the on-line application for renewal in the ASYCUDA System [Note that cross-checking mechanisms are in use for this purpose]

**NB – Clearance of all Outstanding transactions in the System or Manually processed transactions and their subsequent follow-ups must be directed to the Port of Entry, Station or Region of Jurisdiction until cleared.**

### **SUPPORT TEAM**

The Agents Bond National Team will be available for assistance with any encountered challenges or System Errors during working hours via the following email:

AgentsBondsNational@zimra.co.zw

### **Contact Numbers:**

-  P. Mahaso – 0719556781
-  M. Machekanyanga – 0719556779
-  M. Zhurunawo – 0719556780
-  R. Mafurutu – 0712618868

**Please Note:** No renewal applications will be accepted after the 31<sup>st</sup> of October 2021

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and website: [www.zimra.co.zw](http://www.zimra.co.zw)

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**Public Notice number 82 of 2021.**



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