



## PUBLIC NOTICE: PUBLIC NOTICE FIRST QUARTER PROVISIONAL (1<sup>ST</sup> QPD) INCOME TAX PAYMENT DUE 25 MARCH 2022

The Zimbabwe Revenue Authority (ZIMRA) hereby reminds its valued clients whose taxable income is derived from **any business** for the tax year ending **31 December 2022** that the first Quarter Provisional Tax Payment is due on or before the **25th of March 2022**.

This means that, **10%** of the provisional tax for the tax year ending 31st December 2022 is due on or before the **25<sup>th</sup> of March 2022**. The Provisional Tax Payment Dates are shown as below:

Quarterly Instalment	Due Date (On or Before)	Instalment Due (Percentage of Projected Annual Tax Payable)	Cumulative Tax Due
1 <sup>st</sup>	25 <sup>th</sup> March, 2022	10%	10%
2 <sup>nd</sup>	25 <sup>th</sup> June, 2022	25%	35%
3 <sup>rd</sup>	25 <sup>th</sup> September, 2022	30%	65%
4 <sup>th</sup>	20 <sup>th</sup> December, 2022	35%	100%

For calculation of the Provisional Tax for each QPD, clients are required to estimate the annual tax due and calculate the respective percentage of tax for the respective quarter with reference to the table above. The annual estimated tax should be revised to update the estimates every quarter. A completed Return for Provisional Tax Payment (ITF 12B) is submitted via relevant email addresses selected from the list provided below. The ITF 12B is accessible on ZIMRA website: [www.zimra.co.zw](http://www.zimra.co.zw)

### OUTSTANDING RETURNS

All taxpayers are reminded to submit all outstanding returns which include:

- a) **Employees' Tax or Pay As You Earn (PAYE) Remittances - [P2 Remittance Advice Form]**
- b) **Withholding Taxes /Royalties Returns/ Presumptive Tax – [REV5 Form]**
- c) **Intermediate Money Transfer Tax (IMTT) - [REV5B Form]**
- d) **Income Tax returns (ITF12C)**
- e) **Value Added Tax(VAT) -[VAT 7]**

### **NB:**

1. All taxpayers whose taxable income is **earned, received or accrued in whole or in part in foreign currency shall pay tax in foreign currency** on so much of that income as is earned, received or accrued

in that currency.

2. Clients who have received a written notice fixing dates other than the above are required to comply with that written notice.

3. Failure to submit the ITF 12B with estimates entitles ZIMRA to estimate the taxable income and recover the tax due including interest thereof.

4. Clients are advised to scan and email completed copies of ITF12B form (QPDs) using the applicable/relevant email address selected from the list below:

<b>Station</b>	<b>E-Mail Address</b>
LCO Income Tax Returns	<a href="mailto:incometaxlcoreturn@zimra.co.zw">incometaxlcoreturn@zimra.co.zw</a>
MCO Income Tax Returns	<a href="mailto:incometaxmcoreturn@zimra.co.zw">incometaxmcoreturn@zimra.co.zw</a>
SCO Income Tax Returns	<a href="mailto:incometaxscoreturn@zimra.co.zw">incometaxscoreturn@zimra.co.zw</a>
Bulawayo	<a href="mailto:mhlahandlelareturn@zimra.co.zw">mhlahandlelareturn@zimra.co.zw</a>
Victoria Falls	<a href="mailto:vicfallsreturn@zimra.co.zw">vicfallsreturn@zimra.co.zw</a>
Hwange	<a href="mailto:hwangereturn@zimra.co.zw">hwangereturn@zimra.co.zw</a>
Gwanda	<a href="mailto:gwandareturn@zimra.co.zw">gwandareturn@zimra.co.zw</a>
Beitbridge	<a href="mailto:beitbridgereturn@zimra.co.zw">beitbridgereturn@zimra.co.zw</a>
Masvingo	<a href="mailto:masvingoreturn@zimra.co.zw">masvingoreturn@zimra.co.zw</a>
Mutare	<a href="mailto:mutarereturn@zimra.co.zw">mutarereturn@zimra.co.zw</a>
Gweru	<a href="mailto:gwerureturn@zimra.co.zw">gwerureturn@zimra.co.zw</a>
Chiredzi	<a href="mailto:chiredzireturn@zimra.co.zw">chiredzireturn@zimra.co.zw</a>
Zvishavane	<a href="mailto:zvishavanereturn@zimra.co.zw">zvishavanereturn@zimra.co.zw</a>
Chipinge	<a href="mailto:chipingereturn@zimra.co.zw">chipingereturn@zimra.co.zw</a>
Rusape	<a href="mailto:rusapereturn@zimra.co.zw">rusapereturn@zimra.co.zw</a>
Kwekwe	<a href="mailto:kwekwereturn@zimra.co.zw">kwekwereturn@zimra.co.zw</a>
Kadoma	<a href="mailto:kadomareturn@zimra.co.zw">kadomareturn@zimra.co.zw</a>
Chinhoyi	<a href="mailto:chinhoyireturn@zimra.co.zw">chinhoyireturn@zimra.co.zw</a>
Kariba	<a href="mailto:karibareturn@zimra.co.zw">karibareturn@zimra.co.zw</a>
Marondera	<a href="mailto:maronderareturn@zimra.co.zw">maronderareturn@zimra.co.zw</a>
Bindura	<a href="mailto:bindurareturn@zimra.co.zw">bindurareturn@zimra.co.zw</a>

My Taxes, My Duties: Building My Zimbabwe!!

**Public Notice No. 18/2022, issued on 21/03/2022.**



[www.zimra.co.zw](http://www.zimra.co.zw)



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