



## **PUBLIC NOTICE: SUBMISSION OF OUTSTANDING RETURNS AND PAYMENT OF TAXES**

The Zimbabwe Revenue Authority (ZIMRA) has noted with concern that some taxpayers have outstanding tax returns in the TaRMS system.

### **Submission of tax returns**

- All taxpayers are reminded to file all outstanding tax returns.
- Failure to submit returns will result in non-compliers not being legible for renewal of Tax Clearance Certificates, which are automatically issued in TaRMS. Returns should be submitted online through the Self Service Portal (SSP) on [mytaxselfservice.zimra.co.zw](https://mytaxselfservice.zimra.co.zw).
- The system automatically charges penalties on all outstanding returns, hence the need to manage tax return submissions well.
- Taxpayers encountering return submission challenges can visit ZIMRA self-service kiosks or the nearest ZIMRA offices for assistance.

### **Payment of taxes to ZIMRA**

Taxpayers can make payments into the ZIMRA Bank Account by way of Cash deposits and bank transfers through their linked bank accounts. The bank will validate the payment before posting the transaction. The validation parameter is the Taxpayer Identity Number (TIN), hence, it is of paramount importance that the TIN is captured correctly all the time.

- Taxpayers are advised that forms for TaRMS purposes provided by banks have mandatory fields to be filled, including Taxpayer's Name and TIN.
- When making payments, a Taxpayer does not need to indicate the tax obligation being settled. Only the TIN and taxpayer name are required. Validation of taxpayer TIN will be done by the bank through its integration with TaRMS, upon which the transaction is credited to the ZIMRA Bank Accounts.
- Funds in the ZIMRA Bank Account require a Tax Return for payments to be recognized and posted to the Taxpayer's Ledger in TaRMS. This means that tax payments should immediately be followed by submission of a tax return or a tax return can be submitted first for the tax obligation being settled. Please note that no tax payments are credited on the taxpayer's account if tax returns have not been submitted.

***My Taxes, My Duties: Building My Zimbabwe***

**Public Notice No. 51 of 2024 issued on 04/07/2024**

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