



## PUBLIC NOTICE

### Renewal of Tax Agent License

The Zimbabwe Revenue Authority (ZIMRA) hereby reminds all licensed Tax Agents that Tax Agent Licenses issued in TaRMS are valid for a period of two (2) years from issuance date and must be renewed within 30 days before the expiry of existing licenses in accordance with Statutory Instrument 125 of 2023.

All Tax Agents whose licenses are due to expire are required to submit their renewal applications through the ZIMRA Self-Service Portal within the prescribed timeframe.

#### Renewal Application Process

##### Tax Agents are advised to:

1. Log in to the ZIMRA Self-Service Portal.
2. Go to Taxpayer Information, Taxpayer Profile then Tax Agent Activity
3. Click License Renewal and complete the application form
4. Attach all required supporting documentation

Failure to renew the license before expiry will result in the automatic suspension of Tax Agent privileges, and the agent will not be authorized to represent taxpayers or access taxpayer accounts on the system.

Taxpayers are reminded to engage only duly licensed and registered Tax Agents.

For further information or assistance, contact your nearest ZIMRA office or the ZIMRA Contact Centre.

*My Taxes, My Duties: Building My Zimbabwe*

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Get in touch with us on our Contact Centre  
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*we are here to serve*



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