



PUBLIC NOTICE: MASTER DATA UPDATE OF TAXPAYER RECORDS

The Zimbabwe Revenue Authority (ZIMRA) hereby notifies all taxpayers, agents and other stakeholders of the requirement to review and update their taxpayer records held by the Authority. Accurate and up-to-date taxpayer information is essential for efficient tax administration, timely communication, correct assessment of tax liabilities, and uninterrupted access to ZIMRA services.

All taxpayers (individuals, partnerships, companies, trusts, and other entities) must confirm and, where necessary, update the following information:

1. Legal and trade names

- Full legal name as shown on registration documents
- Trading name(s) currently in use

2. Contact information

- Telephone numbers (landline and mobile).
- Email address(es)

3. Business activity classifications

- Primary nature of business and principal business activities
- Standard industry classification code(s) (if applicable)

4. Tax Agent data

- Full Names of any appointed tax agent(s) or representative(s)
- Tax agent contact information (telephone, email, physical address)

5. Public officer

- Up to date information about the public officer. If there are any changes, there is need to provide current information including contact details.

Deadline and compliance

All taxpayers are required to ensure that their records are accurate and up-to-date always. ZIMRA urges taxpayers to complete updates by 30 April 2026 to avoid delays in communication and interruptions to tax services. Failure to maintain current information may result in missed notices, problems with refunds or reconciliations, and potential administrative action.

Important reminder to tax agents

Tax agents should verify that all taxpayer records they manage are current and must notify ZIMRA promptly of any changes to their own firm's registration, address or contact details.

Please note that ZIMRA will only entertain registered tax agents. Those not registered should not come to ZIMRA offices to avoid inconveniences.

The Authority wishes to thank taxpayers and agents for their cooperation in maintaining accurate records. Keeping your information up-to-date helps ensure timely communication, accurate tax administration, and continued access to services.

My Taxes, My Duties: Building My Zimbabwe

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