

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE No: INTERNATIONAL TENDER ZIMRA ICB 09/2021

Government of Zimbabwe



BIDDING DOCUMENT
FOR
THE PROCUREMENT OF GOODS

INTERNATIONAL TENDER

ZIMRA ICB 09/2021

AUGUST 2021

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

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TENDER FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NUMBER: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PROCURING ENTITY: ZIMBABWE REVENUE AUTHORITY

DATE OF ISSUE: 20 AUGUST 2021

CLOSING DATE: 21 SEPTEMBER 2021

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

Procurement Notice

Invitation to Tender (ITT)

Procuring Entity: Zimbabwe Revenue Authority (ZIMRA)

Country: Zimbabwe

Reference No.: ZIMRA ICB 09/2021

1. The Procuring Entity invites sealed Bids from eligible and reputable authorised manufacturers, dealers or distributors of scanners registered with the Procurement Regulatory Authority of Zimbabwe (PRAZ) for **the supply, delivery, installation and commissioning of a fast cargo x-ray scanning system**
2. The *contract* to be concluded will be “single - User” The single -User entitled to purchase under the *contract* is Zimbabwe Revenue Authority (ZIMRA).
3. Bidding will be conducted through International Competitive Bidding as specified in the Public Procurement and Disposal of Public Assets Act “Regulations (S.I. 5 of 2018): Procurement of Goods” and is open to all eligible Bidders as defined in the Regulations.
4. The Bidding document and any addenda to it, is accessible for free from the Zimbabwe Revenue Authority Website www.zimra.co.zw/tenders.
5. The document may be sent by via email upon request.

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

Table of Contents

Part 1: Bidding Procedures

Part 2: Statement of Requirements

Part 3: Contract

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 1 BIDDING PROCEDURES

PART 1: BIDDING PROCEDURES

References:

References to the Act are to the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] and references to the Regulations are to the Public Procurement and Disposal of Public Assets (General) Regulations (Statutory Instrument No. 5 of 2018). The terms and requirements in the Act and Regulations govern the submission of Bids and should be read by all Bidders.

Procurement Reference Number: INTERNATIONAL TENDER ZIMRA ICB 09/2021

Preparation of Bids

You are requested to bid for the **supply, delivery, installation and commissioning of a fast cargo x-ray scanning system to ZIMRA** as specified in the Statement of Requirements, by completing and returning the following documentation:

1. the Bid Submission Sheet in this Part;
2. the Statement of Requirements in Part 2;
3. Technical specifications Compliance Sheet.
4. a copy of every document necessary to demonstrate eligibility in terms of section 28 (1) of the Regulations;
5. Proof of supplier registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ).
6. A bid security of ZW\$200,000.00 (or equivalent in USD for foreign bidders)
7. A copy of CR 14, CR6 and a Certificate of Incorporation or equivalent documents (for local firms only. Foreign companies may submit similar company documents from country of company registration if applicable)
8. A valid and current tax clearance (ITF 263) for Zimbabwean firms only.
9. A copy of your company profile.
10. List at least three (3) traceable references showing bidders' direct experience in the successful delivery of x-ray scanning or related system.
11. Bidders **MUST** state delivery Period
12. Bidders **MUST** propose payment terms.
13. Proof of authorisation with the Original Equipment Manufacturer (OEM)
14. All bids must be submitted in English Language.

You are also required to pay the administration fee of **ZW\$16,000.00 for local bidders and equivalent of US\$200.00 for foreign bidders**, payable for bids subject to prior review by the Special Procurement Oversight Committee in terms of section 54 of the Act and as set out in Part IV of the Fifth Schedule to the Regulations (S.I 219 of 2020). This fee is paid directly to the Procurement Regulatory Authority of Zimbabwe (PRAZ). The below account details may be used if the bidder wishes to make a bank transfer into the PRAZ account.

Non Refundable

Payment Instructions:

Bank Name:	Commercial Bank of Zimbabwe
Account Name:	Procurement Regulatory Authority of Zimbabwe
Account Number:	01121064850020
Branch:	Kwame Nkrumah

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 1 BIDDING PROCEDURES

You are advised to carefully read the complete Bidding Document, as well as the General Conditions of Contract which are available on the PRAZ's website, before preparing your Bid. **Part 3: Contract is provided not for completion at this stage but to enable Bidders to note the Contract terms they will enter into if their Bid is successful.**

The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. All pages of the Bid must be clearly marked with the Procurement Reference Number above and the Bidder's name and any reference number.

Number of bids allowed

No Bidder may submit more than one bid, either individually or as a joint venture partner in another Bid, except as a subcontractor. Where the procurement is divided into lots and packages, only one Bid can be submitted. A conflict of interest will be deemed to arise if bids are received from more than one Bidder owned, directly or indirectly, by the same person.

Clarification

Clarification of the bidding document may be requested in writing by any Bidder and should be sent to;

**The Procurement Director
Zimbabwe Revenue Authority (ZIMRA)
10th Floor, ZB Centre
Corner Kwame Nkrumah Ave/ First Street
Harare, Zimbabwe.**

Or via Email to procurement@zimra.co.zw

Such queries should be submitted within 10 days from the date of publication and responses to questions / queries will be made in writing to all prospective bidders at least 6 days before tender closing.

Pre-bid meeting

There is no pre-bid meeting for this tender.

Validity of Bids

The minimum period for which the Bidder's bid must remain valid is **120 days** from the deadline for the submission of bids.

Sealing and marking of Proposals:

The technical and financial proposals should be sealed in separate envelopes, both clearly marked with the Procurement Reference Number above, the bidder's name, the name of the Procuring Entity and either "Technical Proposal" or "Financial Proposal" as appropriate.

Both envelopes should be enclosed in a single outer envelope, clearly marked with the Procurement Reference Number above, the bidder's name and the name of the Procuring Entity. All the two envelopes should be sealed in such a manner that opening and resealing cannot be achieved undetected. The single outer envelope makes a single full bid.

Bids should be submitted in **triplicate** with one (1) original copy marked "**ORIGINAL**" and two (2) copies each marked "**COPY**". All 3 copies should be in sealed envelopes clearly marked with the details of the tender, and should be deposited in a tender box situated at the below address. In the event of any discrepancy between the original and the copies, the original will prevail.

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 1 BIDDING PROCEDURES

Late bids will be rejected and will be returned to the bidder unopened. The Procuring Entity reserves the right to extend the bid submission deadline and will notify all potential bidders who have collected the bidding documents of the amended bid submission deadline.

Date of submission **21 September 2021** Deadline Time: **1000Hours**
deadline: **CAT**

Submission address: **Zimbabwe Revenue Authority**
Reception Area, 6th Floor, ZB Centre
Corner Kwame Nkrumah Ave/ First Street
Harare,
Zimbabwe.

Means of acceptance: Bids in sealed envelopes shall be deposited in the tender box situated at the above address. All bidders should record their bids in the tender submission register situated thereto, in the format prescribed in the register.

Bid opening

Bids shall be opened immediately after deadline of submission in the presents of ZIMRA loss control official. Bidders may not be able to witness the bid opening session due the prevalence of the Covid19 pandemic

Withdrawal, amendment or modification of Bids

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

Delivery Requirements

The delivery period required (from the date of contract signing) and the final destination for delivery are as indicated in the Delivery Schedule in Part 2.

Bid Prices and Discounts

The prices and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules must conform to the requirements specified below.

Prices must be quoted as specified in the Price Schedule included in Part 2 Statement of Requirements. In quoting prices, the Bidder is free to use transportation through carriers registered in any eligible country and similarly may obtain insurance services from any eligible country. Prices quoted must include the following costs and components:

- (a) For Goods
 - (i) the price of the Goods and the cost of delivery to the final destination, including the relevant INCOTERM, as stated in the Delivery Schedule;
 - (ii) the custom duties to be paid on the Goods on entry in Zimbabwe, if not already included;
 - (iii) Any other applicable import taxes;
 - (iv) any sales and other taxes due within Zimbabwe which will be payable on the Goods, if not already included;

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 1 BIDDING PROCEDURES

- (v) any rebate or mark-up of the local agent or representative.
- (b) for Related Services, (other than inland transportation and other services required to convey the Goods to their final destination), whenever such Related Services are specified in the Schedule of Requirements:

The price of each item comprising the Related Services (inclusive of any applicable taxes).

Bid Security

The Bidder must include Bid Security of **ZW\$200,000.00 (or equivalent for international bidders)**, in *either* of the following forms;

Option 1 ----- A Certified Bank Cheque in the ZIMRA name.

Option 2 -----A Bank Guarantee in the ZIMRA name

Option 3 ----- A Cash Deposit to PRAZ

The bid security shall be valid for a period of 120 days after the end of the bidding period.

Any bid not accompanied by a Bid Security or Bid Securing Declaration, where this is a requirement of bidding, will be rejected as non-responsive.

If a bidder chooses options 2 or 3, the following should be noted;

Option 2

Submission of bank guarantee

A standard bank Guarantee of **ZW\$200,000.00 (or equivalent for international bidders)**, which is valid for 120 days, obtainable from a reputable Registered Commercial Bank.

Please note: The required Bank Guarantee should include the following features and be redeemable in Zimbabwe in order for it to be considered valid:

1. Letterhead of registered commercial bank (i.e. the Supplier of the Bank Guarantee)
2. The Header has to clearly state that it is a Bank Guarantee.
3. Purpose of the Bank Guarantee to be clearly stated.
4. The date when the Common Seal of the said Surety was effected should be clearly shown.
5. Conditions of the said Obligations must be stated.
6. The physical address of the Surety should be given.
7. The validity period of the Bank Guarantee must be clearly stated.
8. Signature of surety and the date when it was endorsed must be clearly shown.
9. It must be an original document that is date stamped.
10. Bid Bonds from Insurance Companies are not acceptable.
11. All foreign Bank Guarantee to be confirmed by a local corresponding Commercial bank in Zimbabwe.

The Bank Guarantee of the unsuccessful bidders will be released immediately after the award of the tender while that of the winning bidder will only be released after signing of contract by both parties

Option 3

If **Option 3** is chosen bidders must pay **ZW\$200,000.00 (or equivalent for international bidders)**, for the Bid Security that shall be Refundable at the end of the bid validity period plus another

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 1 BIDDING PROCEDURES

ZW\$40,000.00 for local bidders or USD500.00 for foreign bidders that shall be non-refundable for cash bid bond establishment fee in line with Part V of the Procurement Regulations (S.I.219 of 2020). The amount is payable at Procurement Regulatory Authority of Zimbabwe (PRAZ), 76 Samora Machel Avenue, Harare or to be deposited in the respective bank accounts below;

For international tenders, foreign bidders shall establish their bid security in the currency of their bids.

Refundable (Local)

Payment Instructions: This account is to be used for refundable bid security only

Bank Name: Commercial Bank of Zimbabwe
Account Name: Procurement Regulatory Authority of Zimbabwe
Account Number: 01121064850030
Branch: Kwame Nkrumah

Non-Refundable (Local)

Payment Instructions: This Account is to be used for Bid Establishment Fees / Non-Refundable fees

Bank Name: Commercial Bank of Zimbabwe
Account Name: Procurement Regulatory Authority of Zimbabwe
Account Number: 01121064850020
Branch: Kwame Nkrumah

FCA Account (Foreign Deposits)

Payment Instructions:

Bank Name: Commercial Bank of Zimbabwe
Account Name: Procurement Regulatory Authority of Zimbabwe
Account Number: 01121064850040
Branch: Kwame Nkrumah

The Bid Security of a Joint Venture (JV) must be in the name of the JV that submits the Bid. If the JV has not been legally constituted at the time of bidding, the Bid Security must be in the names of all intended partners.

Review by the Special Procurement Oversight Committee

Section 54 of the Act provides for review by the Special Procurement Oversight Committee for certain especially sensitive or especially valuable contracts. This requirement will be subject to this review, hence, at least two identical copies of the bid document are required. Where the copies are not identical, the contents of the bid marked original will alone be considered.

Evaluation criteria

The Procuring Entity's evaluation of a Bid will take into account, in addition to the Bid Price, the following criteria and methodologies.

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 1 BIDDING PROCEDURES

- (a) **Delivery schedule:** The specified Goods are required to be delivered by the date indicated in the Delivery Schedule in Part 2. Bids offering delivery after the date shall be treated as non-responsive.
- (b) **Deviation in payment schedule:** The payment schedule is stated in the Special Conditions of Contract (SCC) in Part 3. A Bidder may propose a deviation from the schedule and if the deviation is considered acceptable to the Procuring Entity, the Bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the Bid as compared with those stipulated in the SCC, at the rate of interest indicated by the Reserve Bank of Zimbabwe on the closing date for submission of bids.
- (c) **Cost of major replacement components, mandatory spare parts, and service:**

Bidders must state the unit prices for these items. The total cost of these items and quantities will be added to the Bid price, for evaluation purposes only.

Domestic Preference

A margin of preference, in accordance with the procedures outlined in section 8 of the Regulations, will apply.

- (a) The percentage of preference to be given to domestic providers is **15%**
- (b) The percentage of preference to be given to women-owned businesses is **15%**
- (c) Eligibility for the margin of preference will be based on the following factors: ownership, location of bidder or production facilities, origin of labour, raw material or components, extent of proposed sub-contracting or association with local partners
- (d) Documentation required from the Bidder as evidence of eligibility for the margin of preference is/are: CR14, CR6, Certificate of Incorporation and other relevant or equivalent documents.

Eligibility and Qualification Criteria

Bidders are required to meet the criteria in section 28 of the Act to be eligible to participate in public procurement and to be qualified for the proposed contract. They must therefore provide any available documentation and certify their eligibility in the Bid Submission Sheet. To be eligible, Bidders must

1. have the legal capacity to enter into a contract;
2. not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances;
3. have fulfilled their obligations to pay taxes and social security contributions in Zimbabwe;
4. not have a conflict of interest in relation to this procurement requirement;
5. not be debarred from participation in public procurement under section 72 (6) of the Act and section 74(1) (c), (d) or (e) of the Regulations or declared ineligible under section 99 of the Act;
6. have the nationality of an eligible country as specified in the Special Conditions of Contract; and
7. have been registered with the Authority as a Supplier and have paid the applicable Supplier Registration Fee set out in Part III of the Fifth Schedule to the Regulations.

Participation in this bidding procedure is open to both Zimbabwean and foreign bidders

Origin of Goods

All goods and related services must have as their country of origin an eligible country, as specified in the Special Conditions of Contract.

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 1 BIDDING PROCEDURES

Evaluation of Proposals:

The evaluation of proposals will use the **Quality and Cost Based Selection (QCBS)** evaluation methodology as detailed below:

Quality and Cost Based Selection (QCBS):

1. Preliminary examination to confirm that all documents required have been provided, to confirm the eligibility of consultants and to confirm that the bidder has accepted all terms and conditions without material deviation or reservation;
2. Technical evaluation to assess the technical quality of proposals against the criteria below, to determine the technical score for each proposal and to determine which proposals reach the minimum technical score given below; and
3. Financial evaluation to determine the financial score of each proposal, to weight the technical and financial scores and to determine the total score of each proposal.

Proposals failing any stage will be eliminated and not considered in subsequent stages.

Technical Evaluation Criteria:

Technical Submissions will be awarded scores out of the maximum number of points indicated below for each of the following criteria:

Criteria	Score
Executive Summary in line with the requirements in the Statement of Requirements	30
Compliance with the technical and functional specifications as given in the Statement of Requirements	65
Knowledge Transfer/Training	5
Total	100

The minimum technical qualifying score required to pass the technical evaluation is 80 points. That is, the technical scores shall be marked as a percentage of 80 points.

Financial Evaluation Criteria:

Financial scores will be determined by awarding 100 points to the lowest priced proposal and giving all other proposals a score which is proportionate to this.

Total scores will be determined using a weighting of 80% for technical proposals and a weighting of 20% for financial proposals.”

NB: Bidders are required to quote for all the services required

Currency

Bid should be priced in United States Dollars. The currency of evaluation will be Zimbabwean Dollars. The official source of selling (exchange) rate is the Reserve Bank of Zimbabwe at the date of evaluation. Currency of contract and payment for local companies shall be Zimbabwean Dollars using the official exchange rate. Foreign bidders shall be paid in United States Dollars.

Award of Contract

The lowest evaluated bid, after application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this bidding document will be

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 1 BIDDING PROCEDURES

recommended for award of contract. The proposed award of contract will be by issue of a Notification of Contract Award in terms of section 55 of the Act which will be effective until signature of the contract documents in accordance with Part 3: Contract. Unsuccessful Bidders will receive the Notification of Contract Award and, if they consider they have suffered prejudice from the process, they may within 14 days of receiving this Notification, submit to the Procuring Entity a Challenge in terms of section 73 of the Act, subject to payment of the applicable fee set out in section 44 of and the Third Schedule to the Regulations.

Right to Reject

The Procuring Entity reserves the right to accept or reject any Bids or to cancel the procurement process and reject all Bids at any time prior to contract award.

Corrupt Practices

The Government of Zimbabwe requires that Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or been declared ineligible to be awarded a procurement contract under section 99 of the Act;
2. the Authority may under section 72 (6) of the Act impose the sanctions under section 74 (1) of the Regulations; and
3. Any conflict of interest on the part of the Bidder must be declared.

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 1 BIDDING PROCEDURES

Bid Submission Sheet

{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part 1. Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.

Bidders must mark as “CONFIDENTIAL” information in their Bids which is confidential to their business. This may include proprietary information, trade secrets or commercial or financially sensitive information}.

Procurement Reference Number:

Subject of Procurement:

Name of Bidder:

Bidder’s Reference Number:

Date of Bid:

We offer to supply the items listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: {Days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

Bid Authorised by:

Signature	Name:
Position:	Date:(DD/MM/YY)
Authorised for and on behalf of:	
Company	
Address:	
.....	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

PART 2: STATEMENT OF REQUIREMENTS

Name of Bidder:

Bidder's Reference Number:

List of Requirements and Price Schedule

Currency of Bid:.....

Item No.	Description of Goods	Quantity²	Unit Price³	Total Price⁴
			<i>[to be provided by the Bidder]</i>	<i>[to be provided by the Bidder]</i>
1	Fast Cargo X – Ray Scanning System	2		
2	Training, Maintenance and Support	2		

Note 1: For all equipment, an **Original Equipment Manufacturer (OEM) certificate or Agency relationship or Association** should be included in the bidding documents.

Note 2: The description or quantity must indicate the unit of measure where relevant.

Note 3: Unit and total prices must be for delivery through to the final destination stated in Part 1, inclusive of all taxes and duties required.

Note 4: Bidders must bid for all the requirements

Note 5: The contract shall be awarded to one bidder only, who would have achieved the highest score.

Note 6: Acceptance testing: the equipment will be deemed acceptable only when it has been tested by ZIMRA

Note 7: Bidders should state warranty and shall form part of evaluation

Note 8: The equipment should be in brand new state.

Note 9: ZIMRA shall not assist bidders with the sourcing of foreign currency, if required.

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

Delivery Schedule

Name of Bidder:

Bidder's Reference Number:

{Note to Bidders: If the delivery period offered, or any other details, differ from the requirements below, this should be stated in your tender}.

Item No	Description of Goods	Quantity	Physical Unit	Delivery Date Required by Procuring Entity and applicable INCOTERM	Bidder's offered Delivery period
				<i>[Completed by Procuring Entity]</i>	<i>{to be provided by the Bidder}</i>
1	Fast Cargo X – ray Scanning System	2	Each		

The delivery period required is measured from the date of the signing of the Contract between the Procuring Entity and the Bidder.

The Site for delivery of the vehicles is the final destination:

**ZIMBABWE REVENUE AUTHORITY
KURIMA BUILDING
89 NELSON MANDELA AVENUE,
HARARE
ZIMBABWE.**

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

Technical Specification and Compliance Sheet

Name of Bidder:

Bidder's Reference Number:

The bidder MUST provide an Executive Summary that includes the following sections:

- **Experience Summary:** A maximum of **one-page** summary setting out the Bidder's exposure and experience (including number of years) to the goods and services implicit in this bidding document. Bidders must distinguish clearly between its direct experience and exposure and the experience and exposure of subsidiary, associate or parent entities. Bidder must have supplied at-least two similar projects on the African continent and include in this bid, the implementation and support team that implemented the projects.
- Bidders must have an established service centre with a field service engineer to perform all maintenance and repair work. The service shall be available 24/7 and response time for any fault of the scanners shall be less than 1 hour. A written evaluation for this local service centre by current users shall be submitted
- Bidders must have at least two established subsidiaries in the African continent to complement and increase bidder's ability to provide higher level of services and spare parts.
- **Relationship Management:** In this section, in a maximum of **two pages**, the Bidder must demonstrate how ZIMRA can benefit from procurement and operational relationships with the Bidder including by giving examples of existing relationships. This section must also identify the key factors that, in the Bidder's view, set the Bidder apart from other potential suppliers of goods
- **Financial capability:** Bidders must submit financial statements to indicate its financial capability and demonstrate to have annual turnover of over USD 500,000,000 for the last three years.
- ZIMRA Requirements –
 - Software used must be able to integrate with ZIMRA's ASYCUDA System
 - Must have the ability to work in a cloud to enable Head Office and all border posts to check images and to compare previous with current images
 - The system for the scanning solutions must be capable of being integrated with the systems currently in use.
- The bidder must be agreeable to adhering to ZIMRA ICT Policies and standards that aim to protect critical and sensitive information. During the

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

course of engagement, formal vendor reviews will be conducted to ascertain adherence to these policies and standards.

- This will ensure ZIMRA is empowered to conduct spot reviews to ensure compliance to our policies during the course of engagement .

-

- The Bidder must provide confirmation that the solutions being proposed will support ZIMRA in the achievement of these business outcomes.
- The Bidder must provide practical facts and examples from its own and clients’ experience, demonstrating how the scanning solution will help ZIMRA to achieve these outcomes. Specific case studies will assist ZIMRA to develop further understanding.
- The Bidder is invited to identify additional outcomes that it believes ZIMRA will achieve by the deployment of its scanning solution.
- The system must be able to operate under Zimbabwe climate conditions
- Adequate image storage means the system should at least be able to have enough disk space for storing scanned images that should be held within the system for at least more than 3 months without deleting old images.
- The solution should have upgradable fully licensed OS & Application software to avoid rigid OS & Application
- System network cards must be configurable to Zimra ‘s IP addressing scheme which is different for each location, so that we can pass information between locations (network routing)
 - The system network connectivity should be accessible by both cable and wireless

The Goods and Related Services must also comply with following Technical Specifications and Standards:

• **Tender Requirements for a Fast Cargo X – ray Scanning System x 2**

Fresh sealed tenders are invited only from reputed Original Equipment Manufacturers (OEM) or their supplier by this TENDER for equipment (hardware/software), installation, operator training and one year of comprehensive warranty maintenance for a Drive Through X-ray Scanning Inspection System (“the system”) in a configuration to scan trucks, and cargo containers.

<i>Technical Requirement</i>	<i>MINIMUM technical and/or functional Specifications required (including applicable standards)</i>	<i>{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}</i>
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BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

<i>Technical Requirement</i>	<i>MINIMUM technical and/or functional Specifications required (including applicable standards)</i>	<i>{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}</i>
ZIMRA aims to facilitate trade by reducing inspection delays for legitimate trade at its border posts	Increased capacity to rapidly screen traffic at posts with non-intrusive inspection facilities.	
ZIMRA aims to enhance the efficiency and effectiveness of detailed trade inspections	Rapid screening of cargo saves inspector resources. Screening for anomalies means that physical examinations can be limited to risky cargo and focused on risky parts of cargo. This avoids inefficient use of inspection resources	
ZIMRA aims to partner with suppliers who have a proven global footprint, a robust supply chain, and easy to maintain systems that have impressive uptime	Maintain capacity to rapidly screen traffic at posts whilst minimizing risks of system failures and downtimes.	
ZIMRA aims to partner with suppliers capable of providing additional value and thought leadership with regards to security screening practices	Bidders will articulate and identify methods or ideas to enhance security whilst maintain or improving upon business as usual and the passenger experience	
System overview	To verify that the contents, whether imported, in transit or exported, of a cargo container or any type of truck, correspond to the bill of lading / declaration and / or do not conceal prohibited or contraband items. The inspection should allow the image operator to distinguish the type of goods.	
System requirement	The supplier and / or the manufacturer must have a demonstrated experience in the design, construction, installation, delivery technical support and operation of comparable systems at various countries on an international level. At least ten (10) systems of the same model have been installed and/or under construction in last three	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

<i>Technical Requirement</i>	<i>MINIMUM technical and/or functional Specifications required (including applicable standards)</i>	<i>{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}</i>
	years. For this purpose, the Offers should be accompanied by the relevant certifications of the corresponding Departments Abroad that utilize these systems.	
Scanning mode	<p>Mobile mode: the container / vehicle is driven to the scanning location. The driver exits the truck before the start of scanning operation. In that mode, the driver's cabin is safely scanned.</p> <p>Pass through mode: The container / vehicle shall be driven through the scanning tunnel. Scanning process will be automatically activated and no direct beam will be applied to the driver's cab. No conveying system shall be required.</p>	
Turnkey System	The specifications, as given, shall constitute the technical specifications for a "turnkey" X-ray inspection system. Any omission in the specifications should not relieve the bidder of its obligation to deliver a complete and fully operational X-ray inspection system compliant with international regulations and with the requested technical specifications.	
System Proposal	<p>The proposal shall include the following elements:</p> <ul style="list-style-type: none"> • Labour and materials necessary for the design • Delivery on site, • Assembly and installation of the system at the pre-determined site, • Training of the system operators, • Site acceptance tests, 	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

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	<ul style="list-style-type: none"> • Commissioning, • Preventive maintenance during the warranty period, • Corrective maintenance during the warranty period, • Parts covered by the warranty terms, 	
Scanning speed	5km/h to 15km/h At any permitted scanning speed ,the radiographic image shall meet the requirements as specified in the Radiographic Image Quality part	
Throughput	Not less than 120 units of 12 metre trucks per hour or in mobile mode, 12 and 24 m/min – 36m/min could be a plus	
Material Discrimination	The system shall have the capability of distinguishing organic material and inorganic material. The scanning speed shall cover from 5km/h to 15km/h. The system should be able to discriminate and classify the materials into different organic, mixture and inorganic families depending on the atomic number of the materials scanned. The cargo is to be represented in identifiable colours (and not pseudo colours or colouring based on predetermined tables).	
Physical requirements	The Bidder shall specify the clearances in width and height of the scanning tunnel. Values must be at least: Width: more than 4.2 m Height: more than 5.2 m The Bidder shall specify the minimum scanning height from the ground displayed in	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

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	the image while scanning a truck. This value must be less than 0.38m. The system must have at least two scanning heights to allow the scan of light vehicles. The system must have at least two scanning angles to allow the scan of cargos at different angles	
Weight and Length	The total weight of the scanner must be under 25T The length mustn't exceed 12m	
Working Conditions	The X-Ray inspection system shall be capable of operating in the open air on a basis of 24 hours a day, 7 days a week at a temperature between - 15° C to + 40° C with relative humidity of up to 95%.	
Radiographic image quality	The system shall allow provision of high quality, real-time acquisition of transmission radiographic images of penetration capability as required below while meeting other requirements. Quality of the radiographic image shall meet the following requirements. Maximum penetration: ≥ 320 mm steel Wire detection : $\leq \square 1.5$ mm steel wire in air Contrast sensitivity: $\leq 1.2\%$, that's 1.2mm thick steel sheet behind 100mm thick steel plate. The above image quality specifications must be achievable at any eligible scanning speed.	
Radiation Safety	a) The system shall also comply with the World Health Organization (WHO) standards on food irradiation, or equivalent. b) Radiation dose to the scanned vehicle shall be not greater than 10 μ Sv per scan at	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

<i>Technical Requirement</i>	<i>MINIMUM technical and/or functional Specifications required (including applicable standards)</i>	<i>{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}</i>
	any eligible scanning speed from 5km/h to 15km/h c) Radiation dose to the driver who drives vehicle going through the scanning tunnel shall be not greater than 0.25 µSv at any eligible scanning speed from 5km/h to 15km/h. d) Radiation protection wall shall be required.	
System Warm Up	The system shall be ready for scanning in less than 30 minutes after turn on the system.	
System Operation	The system shall be operable by the purchaser’s staff trained by the bidder, thus without the need of a constant presence on site of the bidder’s technical or operational staff. The system must support and integrate a manifest scanner, a container code capture system, a license plate reader, and an under-vehicle inspection system. All these peripherals must be linked to the system and the data automatically tied to the X-ray inspection record.	
Operators Cabin	The operator’s cabin must be equipped with a window of at least 1200 x 500 mm giving a direct view to the scanning area	
Generator	System to have a standby generator with at least 500l fuel tank	
Radiation Source System	The ionising radiation shall be provided by an X-ray generator of suitable energy. Live radioactive sources or neutron generators will not be accepted. The energies of x-rays beams must be at least 4 and 6 MeV	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

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Radiation Safety	a. The inspection system, while scanning 18m long Trailers @ 24m/min, should operate within a radiation safety zone not exceeding 29m (L) and 36m (W) considering a 1mSv/year dose rate (0.5µSv/h). b. During operation of the X-ray inspection system at the lowest scanning speed in the range listed in B.8. the scattered dose absorbed by the driver shall be less than 100nSv per scan.	
Means of Communication	A two-way radio system for communication between operators shall be provided. The number of terminals shall be minimum two (2).	
Means of Video Control	A CCTV system shall be supplied in order to allow the operator to view all the areas within the safety perimeter. This system must offer a recording capacity of at least 15 days.	
Means of Warning Siren	A warning siren shall automatically sound prior to, and in the course of the generation of ionising radiation, the “prior” and “in the course” sounds shall be different, the sound level emitted must be at least 65 dB(A) at any point of the safety perimeter.	
Means of warning Light	Warning light indicating the status of the accelerator beam (OFF, READY, EMITING) to warn people while approaching the system. Lights must have 3 colours and be of LED type. The system must be equipped of at least 3 of them suitably positioned around the system.	
Number Plate Reading	The scanner should be equipped with a system capturing the license plate number and/or container ID and integrating this information in the ICT system.	
Emergency Stop	A network of easily accessible emergency shutdown switches shall be provided. The Bidder shall specify number and location.	
Interrupted Screening	X-ray emission must automatically cease if a Trailer stops or moves less than 3km/h	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

<i>Technical Requirement</i>	<i>MINIMUM technical and/or functional Specifications required (including applicable standards)</i>	<i>{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}</i>
	in the course of passing through the scanning tunnel.	
Notification & Supervision/control System	<p>The alarms, warning messages & system faults will be automatically notified to the system operator through one supervision/control equipment allowing the full understanding of the system status.</p> <p>Every alarm, warning messages & system faults shall be archived and available at any time in case of need.</p> <p>The supervision/control equipment must be in the operator room enabling the operators to have a constant view of the X-ray equipment status.</p>	
Diagnostic Tools	Test and diagnostic tools shall be integrated into the supervision/control system.	
System Operation	The duty cycle of the system should be not less than 100% for 24 hours/day 365 days	
System Operation	The availability of the system should be not less than 97% and proof of availability from existing deployments	
System Operation Minimum Requirements	<ul style="list-style-type: none"> • Visualization of the date and time • Control of the brightness and the contrast • Pre-defined brightness and contrast settings adapted to high absorption areas, medium absorption areas and low absorption areas • Pre-defined image sharpness settings (un-sharpen, normal sharpness, sharpness enhancement) • Data saving on external USB peripherals 	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

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	<ul style="list-style-type: none"> • Adjustable High-density absorption alarm • Colour look up tables (LUT – pseudo colour) • Automatic LUT cycling(colour transformation to desired output values) • Reverse video mode • Emboss feature • Undo all X-images treatments in one time(to better diagnose a picture this feature enables removal of x-images hard lines/black lines) • Redo all X-images treatments in one time • Undo last X-ray image treatment (can be used to undo all last X-ray images treatments one by one. • Redo last X-ray image treatment (can be used to redo all last X-ray images treatments one by one. • Zoom levels up to x16 and automatic zooming that adapt the image to the size of the screen). • Independent zoom in the ROI (region of interest). • Adjustable zoom level with the wheel of the mouse. • Possibility to set marks on suspect areas (ROI : Regions of Interest) of the image, a comment can be filled-in for each mark <p>One or several regions of interest on the X-ray image can be freely selected and framed on the X-ray image with the mouse.</p>	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

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System Operation Advanced Requirements	<ul style="list-style-type: none"> • For each ROI, possibility to apply to each ROI an images treatments independent and different of other ROI and main image treatments. • If treatments are applied on an ROI identified as a marker, it will be archived and presented in review mode. • Regions of interest can be moved and applied treatments must remain active during the action • Two different vehicle counters: a daily counter and a session counter • Scale adjustment tools. These tools have an effect either on the complete image or on a portion of the image (this takes place in a pre-defined, re-sizeable and movable window) • Measuring tool to determine the size of objects on the screen • Histogram equalization functions of the complete image, based on selectable local selection of reference pixels • Image printing function (image, operator comments and cargo data are printed on separated sheets) • Automatic Radioactive Detection alarm • Automatic image scanning function (roaming) with selected image-processing functions. The operator can adjust the speed of the scanning and start it from any part of the image by setting the window to the desired 	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

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	<p>location</p> <ul style="list-style-type: none"> • It shall be possible to retrieve historical images by reference to certain fields such as: container/vehicle identification number, description of goods, date, trader name etc • Comparison function (recall of stored image simultaneously displayed with active image) • Search engine in order to find a previous scanned picture stored in the database • In case the manifest workstation is not connected, it is possible to key-in the data in the data form (i.e. Trailer or container ID, etc...) <p>"Pause" and "Stop" modes that enable to suspend the reception of images on the image analysis workstations</p>	
Computer System Requirements	<ul style="list-style-type: none"> - The operating system of the computing system shall be based on Windows 10 or later. - The computer system of the X-ray inspection system should have the capacity of at least 8TB and able to store a minimum of 100,000 data sets (image, data form and cargo manifest). The storage array must be secured by a RAID level of at least 5. - The computer system shall include a database to easily handle all datasets (images & data forms) - It shall be possible to archive data using USB connected IT equipment. - The monitors used to display of x-ray images should be of high-resolution of 	-

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

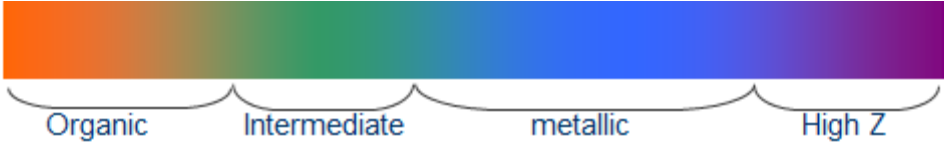
PART 2 STATEMENT OF REQUIREMENTS

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	<p>at least 1920 x 1200 pixels with a minimum size of 24".</p> <ul style="list-style-type: none"> - The computer system and the PLC central unit must be powered through an Uninterruptible Power Supply (UPS) to protect the equipment and allow operators to finish current inspections and power of properly the system. - The UPS must have a minimum scalable capacity of at least 15 minutes. - The UPS must power IT system but also some ancillary equipment's like cabin lighting to ensure a safe operation while the power source is off. - The computer system shall have an automatic switch-off procedure to guarantee a normal switch-off of the computers in case the power failure is longer than the UPS autonomy. - The image workstation shall be connected to a laser colour printer min. A4 format on which images or other data relating to the cargo can be printed. - The complete system should be powered ON and powered OFF by pressing one button or clicking on one icon on the main interface. - The computer system shall be ready to be connected to standard IP networks through embedded EDI connector (interface definition to be provided). 	
X-Ray Detection	<p>The output signal obtained from the radiation detector element of x-ray inspection system must be digitized by a 20-bits minimum Analog / Digital converter.</p> <p>The output signal obtained from the radiation detector element of x-ray inspection system must be The detection sub-system shall be composed of a minimum of 1440 pixels</p>	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

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System Performances	<p>The system must be able to penetrate at least 330 mm of steel at a scanning speed of 24m/min</p> <p>The x-ray inspection system shall be equipped with a true 4-class material discrimination tool and displayed on the image workstation, the 4-class shall be distinguished on the image as following :</p>  <p>Z = [1, ...6, 7,11, ..., 13, 14, 17, ..., 26, ...29,, 64, ...92, ...]</p> <p>Each scanning sequence shall be performed with the discrimination tool activated and in a single scanning, the performances of the discrimination shall be optimum for a scanning speed of 12 or 24 m/min. Pseudo colour transformation; edge enhancement; filter; linear/logarithm transformation; histogram equalization; suspicious item mark and comments; multi image comparison; area calculation; user define macro; image format transformation,</p> <p>Organic material, inorganic material and intermediate materials can be distinguished and marked by specified colors (orange, blue, green)</p>	
Service and Maintenance	<p>The Warranty covers all preventative and corrective actions for all levels of maintenance.</p> <p>It shall include all related costs, such as, but not limited to: workmanship, spare parts, repair work etc. The Bidder will guarantee the availability of spare parts for a</p>	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

<i>Technical Requirement</i>	<i>MINIMUM technical and/or functional Specifications required (including applicable standards)</i>	<i>{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}</i>
	minimum of 10 years as from the successful onsite acceptance of the systems.	
Service and Maintenance	The Bidder will describe its maintenance service organization for Zimbabwe that must guarantee an optimum maintenance service in conformity with the present functional requirements. The presentation must include as the minimum: location, tools, spare parts stock, service engineers and technicians.	
Service and Maintenance	<p>The system must offer an availability of 95% (excluding preventive maintenance) for a 24 hours/day – 7 days / week operation</p> <p>The equipment must have all the needed protections to allow all the service operations being done whatever are the outside weather conditions.</p> <p>Maintenance should not need the return of the system to the factory.</p> <p>The boom supporting detection line must have a service position allowing detection maintenance operations to be performed without the need of special equipment like scaffolding or cherry picker.</p> <p>The service position must be accessible automatically using the remote controller.</p>	
Standards & Quality	<ul style="list-style-type: none"> - The standards used shall be: <ul style="list-style-type: none"> • General Measurement: Metric • Radiation safety: ICRP 103 or equivalent • Electrical and mechanical: EC standard or equivalent <p>Electromagnetic compatibility: EC standard or equivalent</p> <ul style="list-style-type: none"> - The Bidder (if manufacturer) must have and present ISO 9001, ISO 14001 	-

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021

PART 2 STATEMENT OF REQUIREMENTS

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	<p>and ISO 18001 in the area of manufacturing and providing X-Ray inspection systems. In the case of a bidder offering to supply equipment that the bidder did not itself manufacture or otherwise produce, the bidder must present the said certificates of manufacturer of the equipment offered.</p> <ul style="list-style-type: none"> - The certificates must have been issued by a certified body that is an accredited member of the International Certification Forum or any other recognized forum 	
Radioactive Material Detection	<p>The system shall be equipped with an integrated radioactive material (gamma) detection device. It shall have the following specifications:</p> <ul style="list-style-type: none"> - X-ray imaging and detection of radioactivity must be completed in a single pass. - Detection probability > 97% and false alarm level of 0.1% or less. - Radioactivity detection must be integrated in the image analysis software. - In case of positive detection, it must be displayed on the image and an alert message must appear on the screen. <p>The display of the radioactive alarm should be indicated on the same image analysis workstation and on the same time than the radiographic image in order to give information about the position of the source on the X-ray image.</p>	
Power requirements	380±10% VAC 3 phase 5 wire,50 Hz±1%	

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2021


PART 2 STATEMENT OF REQUIREMENTS

<i>Technical Requirement</i>	<i>MINIMUM technical and/or functional Specifications required (including applicable standards)</i>	<i>{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}</i>
Training	The Bidder will include the training of the following personnel <ul style="list-style-type: none"> • Maintenance Operators (up to intermediate level)– 10 trainees • The supplier will specify course content and aids • The supplier will submit course materials for approval by ZIMRA at least four weeks before the training • The training will be composed of both theoretical sessions and hands-on practice of system operations and image analysis 	

NB: BIDDERS MUST PROVIDE TECHNICAL DATA SHEETS AND/OR TECHNICAL SPECIFICATIONS SCHEDULES FOR THEIR SYSTEM ON OFFER WHICH SHALL BE USED FOR TECHNICAL EVALUATION AND AWARDING OF SCORES.

The detailed technical evaluation will examine the technical specification of the items offered in column c and determine whether this meets the minimum specification in column b. Bidders must complete column c or their tender will be rejected. **Bidders are required to include technical literature to positively support the details provided in column c.**

Declaration by the Accounting Officer

.....
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20 August 2021

I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2020

PART 3 CONTRACT

PART 3 CONTRACT

Contract Agreement

Procurement Reference: International tender ZIMRA 1CB 09/2021

THIS CONTRACT AGREEMENT is made the *[insert: date]* day of *[insert: month]*, *[insert: year]*.

BETWEEN

- (1) *[insert complete name of Procuring Entity]*, a *[insert description of type of legal entity, for example, an agency of the Ministry of of the Government of Zimbabwe, or corporation incorporated under the laws of Zimbabwe]* and having its principal place of business at *[insert full postal address of Procuring Entity]* (hereinafter called “the Procuring Entity”), and
- (2) *[insert name of Contractor]*, a corporation incorporated under the laws of *[insert: country of Contractor]* and having its principal place of business at *[insert full postal address of Contractor]* (hereinafter called “the Contractor”).

WHEREAS the Procuring Entity invited Bids for certain Goods and ancillary services, viz., *[insert brief description of Goods and Services]* and has accepted a Bid by the Contractor for the supply of those Goods and Services in the sum of *[insert Contract Price in words and figures, expressed in the Contract currency]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are assigned to them in the General and Special Conditions of Contract referred to below.
2. The following documents shall constitute the Contract between the Procuring Entity and the Contractor, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement;
 - (b) Special Conditions of Contract;
 - (c) General Conditions of Contract;
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications);
 - (e) The Contractor’s Bid, original Price Schedules and Delivery Schedule;
 - (f) The Procuring Entity’s Notification of Contract Award;
 - (g) *[Add here any other document(s)]*.

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2020

PART 3 CONTRACT

3. This Contract Agreement shall prevail over all other Contract Documents. In the event of any discrepancy or inconsistency within the Contract Documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Procuring Entity to the Contractor as mentioned below, the Contractor hereby agrees with the Procuring Entity to provide the Goods and Services and to remedy any defects in them in conformity with the Contract.
5. The Procuring Entity hereby agrees to pay the Contractor in consideration of the provision of the Goods and Services and the remedying of any defects in them, the Contract Price or such other sum as may become payable under the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Zimbabwe on the day, month and year indicated above.

For and on behalf of the Procuring Entity

Signed:

Name:

In the capacity of: *[Title or other appropriate designation]*

For and on behalf of the Contractor

Signed:

Name:

In the capacity of: *[Title or other appropriate designation]*

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2020

PART 3 CONTRACT

General Conditions of Contract

Any resulting contract is subject to the Zimbabwe General Conditions of Contract (GCC) for the Procurement of Goods (copy available on request) except where modified by the Special Conditions below.

Special Conditions of Contract

Procurement Reference Number... **International tender ICB 09/2020**

The clause numbers given in the first column correspond with the relevant clause number of the General Conditions of Contract.

GCC reference	Special Conditions
GCC 7.5	Eligible Countries: All countries are eligible,
GCC 8.1	Notices: Any notice shall be sent to the following addresses: For the Procuring Entity, the address shall be as given in the Contract document and the contact shall be, 6th Floor ZB Centre, Corner Kwame Nkrumah Avenue and First Street, Harare Zimbabwe. For the Contractor, the address shall be as given in the Bid and the contact shall be <i>{state name of contact}</i>
GCC 19.1	Liquidated Damages: Liquidated Damages in terms of section 88 of the Act shall apply. In the case of delays in the delivery of goods, the Contractor will be liable to pay damages of 0.5% of contract price per week of delay up to a maximum of 10% of contract value. If 10% is exceeded, the contract may be cancelled NB. The contractor will not be charged liquidated damages when the delay in delivery or performance is beyond the contractor's control and is not caused by fault or negligence on the part of the contractor.

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2020

PART 3 CONTRACT

GCC reference	Special Conditions
GCC 21.2	<p>Packing, Marking and Documentation: The goods shall meet the following special packing requirements in addition to the general requirements stated in GCC clause 21.1</p> <p>The documents to be furnished by the Contractor are:</p> <ol style="list-style-type: none"> 1. A negotiable bill of lading when the goods are coming by sea 2. An airway bill, when the goods are coming by Air 3. A road consignment note, when the goods are coming by road 4. Insurance certificate, <p>Sample provision - For Goods supplied from abroad:</p> <p>Upon shipment, the Contractor shall notify the Procuring Entity and the insurance company in writing of the full details of the shipment. In the event of Goods sent by airfreight, the Contractor shall notify the Procuring Entity a minimum of forty-eight (48) hours ahead of dispatch, the name of the carrier, the flight number, the expected time of arrival, and the waybill number. The Contractor shall email and then send by courier the following documents to the Procuring Entity, with a copy to the insurance company:</p> <ol style="list-style-type: none"> (i) one original and two copies of the Contractor’s invoice, showing the Procuring Entity as the consignee; the Contract number, Goods description, quantity, unit price, and total amount. Invoices must be signed in original; (ii) one original and two copies of the negotiable, clean, on-board through bill of lading marked “freight prepaid” and showing Procuring Entity as the consignee and Notify Party as stated in the Contract, with delivery through to final destination as per the Schedule of Requirements and two copies of non-negotiable bill of lading, road consignment note, truck or air waybill, or multimodal transport document, marked “freight prepaid” and showing delivery through to final destination as per the Schedule of Requirements; (iii) two copies of the packing list identifying contents of each package; (iv) copy of the Insurance Certificate, showing the Procuring Entity as the beneficiary; (v) one original of the manufacturer’s or Contractor’s Warranty Certificate covering all items supplied; (vi) original copy of the Certificate of Inspection furnished to the Contractor by the nominated inspection agency and six copies <i>[state whether inspection is required]</i>; (vii) <i>[any other procurement-specific documents required for delivery/payment purposes]</i>. (vi) original copy of the Certificate of Inspection furnished to the Contractor by the nominated inspection agency and six copies (where inspection is required);
	<p>(vii) <i>[other procurement-specific documents required for delivery/payment purposes]</i>. Page 36 of 40</p>

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2020

PART 3 CONTRACT

GCC reference	Special Conditions
	<p data-bbox="391 400 1066 432"><i>Sample provision - For Goods from within Zimbabwe</i></p> <p data-bbox="391 477 1334 544">Upon or before delivery of the Goods, the Contractor shall notify the Procuring Entity in writing and deliver the following documents to the Procuring Entity:</p> <ul data-bbox="416 577 1406 1070" style="list-style-type: none"><li data-bbox="416 577 1406 678">(i) one original and two copies of the Contractor's invoice, showing the Procuring Entity, the Contract number, Goods' description, quantity, unit price, and total amount. Invoices must be signed in original;<li data-bbox="416 712 1406 813">(ii) two copies of delivery note, road consignment note, truck or air waybill, or multimodal transport document showing Procuring Entity as the consignee and delivery through to final destination as stated in the Contract;<li data-bbox="416 846 1406 913">(iii) copy of the Insurance Certificate, showing the Procuring Entity as the beneficiary;<li data-bbox="416 947 1406 981">(iv) four copies of the packing list identifying contents of each package;<li data-bbox="416 1014 1406 1070">(v) one original of the manufacturer's or Contractor's Warranty certificate covering all items supplied; <p data-bbox="391 1104 1406 1205">The above documents shall be received by the Procuring Entity before arrival of the Goods and, if not received, the Contractor will be responsible for any consequent expenses.</p>

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2020

PART 3 CONTRACT

GCC reference	Special Conditions
GCC 22.1	Insurance: The Goods shall be insured in accordance with the specified Incoterms.
GCC 23.1 & 23.2	Inspections and tests: the tests and/or inspections of the Goods and Related Services that the Contractor is required to carry at its own expense are: 100% inspection on technical compliance.
GCC 24.1	Performance security: After the award of the tender, and before the contract is signed; the winning bidder must furnish ZIMRA with performance guarantee within 14 days after notification of the award. This guarantee will be in the form of a Performance Bond or guarantee equivalent to the value of 10% of the total cost of the supplier's proposal, valid for the duration of the contract and endorsed by a registered reputable Commercial Bank
GCC 24.4	Reduction of performance security (<i>Not applicable</i>)
GCC 25.1	Warranty: The period of the warranty shall be three (3) years manufacturer warranty.
GCC 25.6	Failure to remedy a defect: The period allowed to the Contractor to remedy a defect during the period of the Warranty shall be t(30) days
GCC 29.1	Price adjustments: The following price adjustments are applicable. When the application of price adjustment would modify the initial price by more than twenty per centum or would modify the balance owing under the contract by more than twenty per centum, the procuring entity may terminate the contract
GCC 30.1	Terms of Payment: The structure of payments shall be: Contracts with local suppliers will be signed and paid in RTGS dollars Contracts with all foreign suppliers will be signed and paid in United States Dollars Acceptance: The Contract Price shall be paid to the Contractor within thirty (30) days after the date of the acceptance certificate for the respective delivery issued by the Procuring Entity. In the event that advance payment is required, the Contractor must avail a bank guarantee of the equivalent amount from a reputable registered commercial bank
GCC 31.1	Contract Administration Fee: The Contract Administration Fee set out in Part V of the Fifth Schedule of the Regulations is due upon the signing of the Contract and the applicable Fee is \$100.00 for domestic bidders or ZWL\$ equivalent and \$250.00 for

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2020

PART 3 CONTRACT

GCC reference	Special Conditions
	International bidders

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A FAST CARGO X-RAY SCANNING SYSTEM TO ZIMRA

PROCUREMENT REFERENCE NO: INTERNATIONAL TENDER ZIMRA ICB 09/2020

PART 3 CONTRACT

Bank Guarantee for Performance Security

[This is the format for the Performance Security to be issued by a commercial bank in Zimbabwe in accordance with GCC 18.1]

Contract No:

Date:

To:

[Name and address of Procuring Entity]

PERFORMANCE GUARANTEES No:

We have been informed that *[name of supplier]* (hereinafter called “the Supplier”) has undertaken, pursuant to Contract No *[reference number of Contract]* dated *[date of Contract]* (hereinafter called “the Contract”) for the supply of *[description of goods and related services]* under the Contract.

Furthermore, we understand that, according to your conditions, Contracts must be supported by a performance guarantee.

At the request of the Supplier, we *[name of bank]* hereby irrevocably undertake to pay you, without cavil, delay or argument, any sum or sums not exceeding in total an amount of *[insert amount in figures and in words]* upon receipt by us of your first written demand accompanied by a written statement that the Supplier is in breach of its obligation(s) under the Contract conditions, without you needing to prove or show grounds or reasons for your demand of the sum specified therein.

This guarantee is valid until full recovery of the entire sum of money above stated, consequently, we must receive at the above-mentioned office any demand for payment under this guarantee in case of default.

Signature

Signature

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