



REQUEST FOR EXPRESSIONS OF INTEREST Consulting Services

Publication Date: 27 August 2021

ZIMRA EOI 01/2021 - For the Supply, installation, configuration and commissioning of a Fiscalisation Back-end Solution System for the Zimbabwe Revenue Authority (ZIMRA).

ZIMRA is mandated to collect revenue, facilitate trade and travel, advise government on fiscal and economic matters and protect civil society. The Domestic Taxes division is responsible for mobilizing, assessing and collection of domestic taxes revenue. Customs division is responsible for collecting revenue from exports and imports out of and into the country, while Revenue Assurance division is responsible for insuring transparency and integrity in all transactions that translate to ZIMRA collecting revenue. Currently ZIMRA does not have a comprehensive fiscalisation backend system which will holistically manage the fiscalisation process from device registration, real time monitoring up to reports. To date, (since 2010) the data collected through fiscalisation (interfaced fiscal devices) has not been effectively utilised neither has it assisted tax audits due to non-existent fiscalisation backend system.

Fiscalisation refers to configuring of fiscal devices to enable them to record sales and other tax information on the read only fiscal memory at the time of sale for use by ZIMRA in Value Added Tax administration. ZIMRA hereby invites local and international eligible/qualified solution providers/firms to express their interest in the supply, installation, configuration and commissioning of a Fiscalisation Back-end Solution System.

The main objectives of the project are as follows:

- To implement a Fiscalisation Backend Solution which accommodates devices that are already in the market and new devices to be acquired based on industry standard specifications.
- To develop a Fiscalisation Backend Solution that assists ZIMRA tax audits and refund verifications by business through comparing of recorded sales transactions by fiscal devices and declared sales by taxpayers.
- To have a self-service portal that allows fiscal device suppliers to register devices.
- To provide comprehensive administration of registered devices
- To provide error reporting and resolutions monitoring solution
- To provide all security controls to restrict unauthorized access.
- To provide inventory management of fiscal supplier's devices
- To integrate the Fiscalisation Backend solution to internal systems
- To provide Business Intelligent and analysis reports

In consideration of the above-mentioned project, the Solution provider is expected to deliver:

- An efficient and effective Fiscalisation Backend solution system configured as per the ZIMRA business requirements.
- User Training on the functions of the Fiscalisation Backend Solution for ZIMRA, Fiscal Device Suppliers and Taxpayers.
- Technical Training of ZIMRA ICT team to enable them to support and enhance the solution for future needs.



- Recommend hardware and network suitable for optimal performance of the system.
- All documentation related to system configuration, system administration, system support, source code and training material must be submitted to the Authority and will remain the property of the Authority.

- Ability to integrate with internal systems and third party systems.
- Continuous improvement or updates of the solution to meet the changing business demands. Data
- Migration and consolidation from existing systems or databases to the new solution.

Interested Consulting Firms should:

- i) Provide information demonstrating that they have the required experience, competences, skills, and qualifications relevant for performance of the services whether as individual firms, joint ventures or as consortia.
- ii) Submit Company profiles, Company registration documents, Curriculum Vitae of key personnel and professional staff, brochures, description of similar assignments, experience as evidenced by number of similar projects or conditions.
- iii) Demonstrate that they have fully established business offices.

Prospective Consulting Firms may constitute joint-ventures where necessary to enhance their capacity to undertake the assignment.

For establishing the short list, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of joint venture, the nationality of the firm appointed to represent it.

The shortlist shall comprise of a minimum of three and a maximum of six firms. However, ZIMRA reserves the right to change this number. **Each shortlisted/pre-qualified firm will be required to make a demonstration/presentation of its proposed solution.**

Only firms shortlisted/pre-qualified under this process will be invited to bid under the International Competitive Bidding process for the abovementioned non-consulting services and will be invited to bid on the basis of a complete Invitation To Bid/ Request for Proposals for the assignment.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] (the Act) which is available on the Procurement Regulatory Authority of Zimbabwe website at <http://www.praz.gov.zw>

Late applications will not be considered and no liability will be accepted for loss or late delivery. ZIMRA will not be responsible for any costs or expenses incurred by consulting firms in connection with preparation or delivery of the application.

Consulting Firms **must** pay an administration fee of an equivalent of ZW\$1,750.00 for Zimbabwean firms or equivalent of ZW\$ 3,500 in United States Dollars for foreign firms to the Procurement Regulatory Authority of Zimbabwe's Special Procurement Oversight Committee for certain especially sensitive or especially valuable contracts in line with Section 54 of the Act as read with Part IV of the Fifth Schedule to the Public Procurement and Disposal of Public Assets Regulations (S.I. 49 of 2020).



ZIMRA will reject any expression of interest if it determines that the consultant firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the Contract or been declared ineligible to be awarded a procurement contract under Section 99 of the Act. An expression of interest shall be rejected in this procurement process if a Consulting Firm engages in anti-competitive practices including bidding in more than one expression of interest as a joint venture or consortium partner.

Further information can be obtained by sending your queries to procurement@zimra.co.zw. A Consultant may submit only one expression of interest. The expression of interest can be submitted in English, enclosed in a sealed envelope, clearly labelled ***“EOI Ref ZIMRA EOI 01/2021: For the Supply, installation, configuration and commissioning of a Fiscalisation Back-end Solution System for the Zimbabwe Revenue Authority (ZIMRA)”***, and must be deposited in the tender box to the address below on or before **08 October 2021 by 1000hrs** (local Harare time) (GMT + 2 hours). Late submission of expressions of interest will be rejected. Electronic submissions to the procurement e-mail below shall also be accepted and shall clearly be referenced as indicated above.

Attention: Director Procurement
Procurement Management Unit
Zimbabwe Revenue Authority
6th Floor Reception
ZB Centre
Corner First Street/Kwame Nkrumah Avenue
Harare.

Telephone: +263 242 773 040/ 790 811 E-mail:
procurement@zimra.co.zw

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