

**ZIMBABWE REVENUE AUTHORITY
COMMISSIONER GENERAL**



WRITE TO:
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CALL AT:
RECEPTION
6th FLOOR, ZB CENTRE
59 KWAME NKRUMAH AVE
HARARE

IN REPLY PLEASE QUOTE:
REF: PRAZ/C/62

June 14, 2022

To All Participating Bidders.

RE: ADDENDUM NO. 1 TO ZIMRA RE-TENDER NCB 09/2022 FOR THE PROVISION OF INSURANCE COVER FOR ZIMRA ASSETS FOR THE PERIOD OF 24 MONTHS.

Reference is made to the above-captioned tender with the closing date of **June 23, 2022 at @10:00 hours Harare Time (CAT).**

Query 1:

Reference is made to the above stated tender. We would like to participate on the tender and kindly request for an asset register for your organization.

Response:

Thank you for the enquiry. Please be advised that on Page of 16 of 21 of the invitation to tender document on the determination of values, it spells out that a schedule of assets and items to be covered can be inspected from the Director, Procurement Management Unit's Office 10th Floor, ZB Centre, Corner First Street/Kwame Nkrumah Avenue, Harare

Query 2:

We are kindly requesting for clarification if Insurance Brokers are eligible to participate in the tender.

Answer:

Yes, they are eligible to participate as long as they are able to provide adequate cover to ZIMRA assets as per the Invitation to Tender Bid document.

Query 3:

We are kindly requesting the following information for us to produce a conclusive document for the above-mentioned tender namely list of motor vehicle on cover, biological assets on cover, list of plant and equipment on cover, list of ICT equipment, stocks to be cover & list of mobile scanners.

Answer:

Refer to clarification on Question 1 above.

Query 4:

Under Mandatory Requirements Page 5 of 21, Item 13, Bidders must submit a document showing that they are a risk carrier. How does this apply to brokers who are not risk carriers and what acceptable document should they submit.

Answer:

Any document from an insurance or reinsurance company that insures or "carries" the insurance or reinsurance to provide adequate insurance cover to ZIMRA assets will suffice. It is incumbent upon the broker to submit any relevant document to support this requirement in light of the retention & re-insurance values.

Query 5:

On Evaluation Criterion page 12 of 21 item 4, in the event where audited financial statements for 2021 are pending, will management accounts for the year together audited financial statements for 2019 and 2020 be acceptable?

Answer:

Yes, they are acceptable provided you also attach the respective unaudited financial statements.

To note is that the closing date has been changed to **June 30, 2022 @1000hrs** to enable bidders ample time to prepare their bidding documents.

NB: All the other requirements in the bidding document remains unchanged

Thank you.



Shonhiwa T. (Mr.)

DIRECTOR, PROCUREMENT MANAGEMENT UNIT

