

**ZIMBABWE REVENUE AUTHORITY
COMMISSIONER GENERAL**



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**IN REPLY PLEASE QUOTE:
REF: NCB 05/2023**

February 24, 2023

To All Participating Bidders.

**RE: ADDENDUM NO. 1 TO ZIMRA TENDER NCB 05/2023 FOR THE PROVISION OF
TRANSPORT SERVICES FOR SEALS MOVEMENT FOR A PERIOD OF 12 MONTHS**

Reference is made to the above-captioned tender with the closing date of March 02, 2023 at @1000 hours Harare Time (CAT). Below is our response to the requests for clarification by the participating bidders:

Question 1:

Do you have knowledge of the seals weight so that we will be able to determine the size of truck to use?

Response:

The seals weight varies per each respective trip depending on the volume of in transit traffic at any given time period. However, to note is that on average a trip to Nyamapanda Border Post moves 350kgs and Chirundu Border Post moves around 800kgs. The collected seals are subsequently split in Harare between Forbes Border Post & Beit Bridge Border Post.

Question 2:

I was going through the document there is no weight indication, instead the document stated that the bidder should indicate minimum charges. So as per our understanding probably we must indicate the minimum charge for a 30tonne truck since that's the biggest on our fleet though on cases where seals are less than 30tonnes that charge will be expensive.

Response:

*As responded to above, the minimum weight to be ferried per each trip for Nyamapanda Border Post is 300kgs whereas for Chirundu Border Post is 800kgs depending on the volume of sealed in transit traffic during any day of the week as well as the frequency of collections as indicated on Page 13 of 18, Part 2: Statement of Requirements of the Standard Bidding Document. **For a sample view of the seal**, bidders may visit the Procurement Management Unit, 10th Floor, ZB Centre, Corner First Street/Kwame Nkrumah Avenue, Harare, Zimbabwe. Viewing of the sample is not compulsory.*

Question 3:

We need to know the time frames that we should be at the collection points to allow travelling time so that we avoid Delays

Response:

As indicated on Page 13 of 18, Part 2: Statement of Requirements of the Standard Bidding Document, there are specific dates when seals are expected to be uplifted from the Chirundu & Nyamapanda Border Posts. It therefore means the bidder has to make proposals in light of the seals movement schedule as given.

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Question 4:

We may also require to know the maximum weight load per truck. This will again help to allocate the right truck size.

Response:

As explained above, the average weight is 350kgs for a consignment from Nyamapanda Border Post & 850kgs for Chirundu Border Post.

Question 5:

We also need to know the properties of the seals so that we abide by the proper handling procedure.

Response:

*The seals have to be protected against possible damage in as much as they may sometimes withstand the rigours of proper handling. Thus, a rolltainer will be ideal for **picking, storing and transporting the seals**. Rolltainers ensure that operations run smoothly and work efficiently. With the rolltainer, goods and objects are guaranteed to arrive safely and undamaged at their destination.*

Question 6:

On the splitting of seals, kindly advise whose responsibility is this, and where exactly is this done, at our ware houses or?

Response:

Yes, the process will be done at the Contractor's warehouses. It is the responsibility of ZIMRA to carry out the splitting of the seals.

Question 7:

Delays on collection and delivery points affects efficiency, please take note, the whole cycle will be affected'

Response:

Very true. It is the reason why we would prefer a Contractor who has depots across the country. However, in the absence of these, we would still expect the Contractor to plan the upliftments bearing in mind the strategic nature of the seals movement to ZIMRA operations. In addition to that, the Contractor should have a reliable fleet & a contingency plan to always meet our requirements. For instance, in the normal course of business, seals collected from Chirundu Border Post on Monday around 1500hrs will be expected to be delivered at Forbes Border Post on or before 1200hrs on Tuesday (the next day) including Beit bridge Border Post (no specific times given). Detailed specifics will be availed to the winning bidder to ensure a smooth process.

The closing date of the tender has been changed to March 07, 2023 @1000hrs to afford bidders adequate time to prepare their bids.

Any inconvenience caused is sincerely regretted.

NB: All the other requirements in the bidding document remains unchanged

Thank you.

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Shonhiwa T. (Mr.)

DIRECTOR, PROCUREMENT MANAGEMENT UNIT

