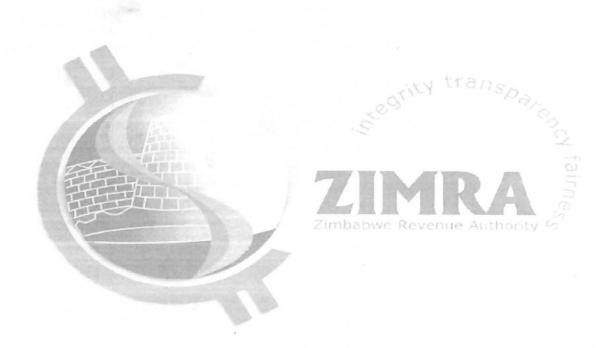
Request for Quotation

Re-Tender -ZIMRA RFQ No: 191/2021

SUPPLY AND DELIVERY OF HP CONTROL PANEL AND MAINTENANCE KIT



DATE OF ISSUE:

09.06.2021

CLOSING DATE:

15.06.2021 (1000HRS)

CATEGORY: COMPUTER CONSUMABLES AND STATIONERY

To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for the supply and delivery of HP CONTROL PANEL AND MAINTENANCE KIT

- 1. Shown on the attached Specification of Goods sheet.
- 2. Please provide the Price Quotation on your official signed and dated letterhead.
- 3. Your Price Quotation must be received by the Procurement Management Unit (PMU) by 10:00hours on 15 June 2021.
- 4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
- 5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
- **6.** Prices should be quoted including VAT. VAT should be shown separately.
- 7. Prices should be quoted in both USD and local currency as per SI 185 of 2020.
- 8. Bidders shall submit their bids electronically to rfgs@zimra.co.zw.
- **9.** An order/contract will be placed with the bidder who offers the lowest price quotation. which complies with the attached specifications and the conditions of this Request for Quotations.
- **10.** Award will be made on an item by item basis.
- 11. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
- **12.** For further information, contact the undersigned on telephone no. +263242 773 040 or procurement@zimra.co.zw
- 13. Additional information: Bidders should attach the following company registration documents:

a) Certificate of Incorporation b) CR6 and CR14

c) Valid Tax Clearance Certificate

d) Proof of registration with PRAZ

Signed:

I. TARUME

PROCUREMENT MANAGER

Item	Description of Goods	Unit of Measure	Quantity require	Unit Price	Total Price
1	HP 608 DISPLAY CONTROL PANEL 10-key 4 line RM2 – 1259-000CN	Unit	10		
2	220V MAINTENANCE KIT PART*J8J88A/RM2-6799 200V / RM2-1257 220V M608 / M631 Fuser unit (fuser assembly) (part number – HP RM2-1256-000)	Unit	15		
Grand	Total, DAP, ZIMRA Warehouse				
Currer	асу				
Delive	ry Period: weeks from	receipt of order			

Delivery: Above items to be delivered to the following final destination(s):

Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare.

To be signed by the firm

Annex III

FORM OF CONTRACT AGREEMENT

TH		ed "the Purchaser") on the one part and free called "the Supplier") on the other part.
	to be supplied by Supplier, viz. Cor	r quotation for the supply and delivery of ntract, (hereinafter called "Contract") and
	•	r for the supply of goods under Contract at the[in words]
(_	m of)[in figures] herei	nafter called "the Contract Price".
NO	OW THIS AGREEMENT WITNESSETH AS	FOLLOWS:
1. The following documents shall be of this agreement, viz:		ned to form and be read and construed as part
	a) Copy of Quotation including Technic	ical and Price Schedule
	b) Schedule of Requirement	
2.	hereinafter mentioned, the Supplier Purchaser to execute and complete t	made by the Purchaser to the Supplier as hereby concludes an Agreement with the the supply of goods under the Contract and lity with the provisions of the Contract.
3.	Contract, supply and delivery of the	pay, in consideration of the acceptance of goods and remedying of defects therein, the nent Conditions prescribed by the Contract.
	WITNESS whereof the parties hereto han babwe on the date indicated above.	ave executed the Contract under the Laws of
Sig	nature and seal of the Purchaser:	Signature and seal of the Suppler:
For	and on behalf of	For and on behalf of
Nai	me of Authorized Representative	

19/2021 EZIMBU

INTERNAL REQUEST FOR THE SUPPLY OF GOODS/SERVICES

<u>To: Head Administration / Procurement Manager / HR & Administration Manager / Administration Officer / Administration Assistant / Procurement Assistant</u>

Requisitioner Information	
Date15 MAY 2021	Requisitioner:A. CHAPWANYA
Division/DepartmentICT HARDWARE	Tel/Cell:0772 168 650
Delivery LocationKURIMA HOUSE	Cost Centre42000

	QUANTITY	UNIT OF MEASURE	ITEM DESCRIPTION	UNIT COST ESTIMATE IN USD\$	ESTIMATED TOTAL COST IN USD\$
1.	10		HP 608 Display Control panel 10-key 4 line RM2-1259-000CN	50	500
2.	15		220V MAINTENANCE KIT PART # J8J88A/RM2-6799 200V / RM2-1257 220v M608 / M631 fuser unit (fuser assembly) (Part Number - HP RM2-1256-000)	300	4500
TO	TAL				5000

a)	DECLARATIONS IF QUOTATIONS HAVE ALREADY BEEN SOURCED (No)
b)	QUOTATIONS SOURCED FROM THE FOLLOWING SUPPLIERS: (None)
c)	CONFIRMATION OF AVAILABILITY OF FUNDS (Available)
	PROVED BY: COMMISSIONER / DIRECTOR/ HEAD OF SECTION / STATION MANAGER Z.F. Chigome 26-05-2021
	NAME SIGNATURE DATE