

Request for Quotation: Retender

ZIMRA RFQ No: 178/2021

**SUPPLY AND DELIVERY OF HEAVY-DUTY BLACK AND WHITE MULTI
FUNCTION PRINTER**



ZIMRA
Zimbabwe Revenue Authority

DATE OF ISSUE: 18.08.2021

CLOSING DATE: 24.08.2021 @1000hrs.

CATEGORY: COMPUTER CONSUMABLES AND ACCESSORIES

To: Suppliers

Dear Sir/Madam,

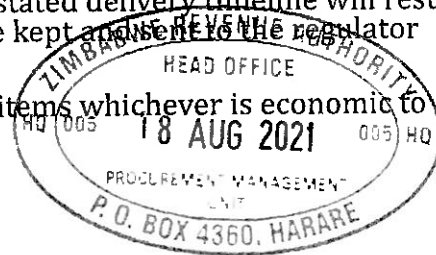
Please provide your Price Quotation for the supply and delivery of Heavy-Duty Black and White Multi-Function Printer.

1. Shown on the attached Specification of Goods sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead**.
3. The Procurement Management Unit (PMU) must receive your Price Quotation by 24.08.2021 @1000hrs.
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted in both USD and local currency as per SI 185 of 2020. Bidders should indicate whether they charge/ do not charge VAT on their prices.
7. Bidders shall submit their bids electronically to rfqs@zimra.co.zw ONLY. Physical/Hard copy submissions will not be acceptable except for Samples where necessary.
8. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
9. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
10. For further information, contact the undersigned on telephone no. +263242 773 040 or procurement@zimra.co.zw
11. Additional information Required from Bidders:
 - Proof of registration with PRAZ indicating category which the company is registered for.
 - A current and valid tax clearance certificate
12. **Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.**
13. Prospective bidders dealing with ZIMRA for the first time must attach the following documentation on submission:
 - Certificate of Incorporation
 - CR14 (CR6 under the new act) and CR6 (CR5 under the new act)
 - Company Profile
 - Proof of registration with PRAZ
 - A Valid NSSA Certificate
14. Expected delivery period is 3 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept against the regulator (PRAZ).
15. Award may be done on an item-by-item basis or total items whichever is economic to ZIMRA.

Signed:

J TARUME

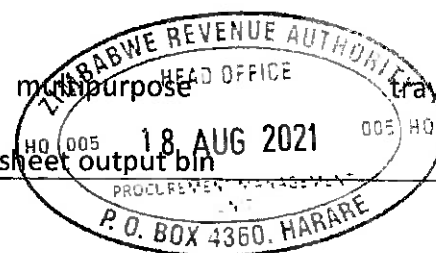
PROCUREMENT MANAGER



Item	Description of Goods	Unit of Measure	Quantity require	Unit Price	Total Price
1	Heavy duty Black and white multi-function printer (see more specifications on the table below)	EA	1		
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

NB May you kindly see the table below for the Specifications

TYPE	SPECIFICATIONS
Heavy duty Black and white multi-function printer	<p>Processor Speed: - 800 MHz Memory: - 1.5 GB Connectivity: - 10/100/1000Base-T Ethernet Direct Print: - High-Speed USB 2.0 Direct Print Display: - 20.3 cm touchscreen, LCD (colour graphics) rotating (adjustable angle) display, illuminated Home button</p> <p>Printing: - Print speed black: Normal: Up to 41 ppm First page out (ready) Black: As fast as 10 sec Print quality black (best) Up to 1200 x 1200 dpi Resolution technology 1200 (1200 x 1200 dpi) Duty Cycle (monthly, A4) Up to 200,000 pages Rec monthly page Vol 5,000 to 20,000 Duplex Printing Automatic</p> <p>Print languages: - PCL 6, PCL 5e, Postscript Level 3 emulation, native PDF printing</p> <p>Paper handling input: - 100 sheet Two 250-sheet input trays Paper handling output, standard 250-sheet output bin</p>



Media sizes supported A3, A4, A5, B4 (JIS), B5 (JIS)

Media sizes, custom

Tray 1: 76.2 x 127 to 312 x 469.9 mm

Tray 2: 148 x 210 to 297 x 363 mm

Tray 3: 148 x 210 to 297 x 431 mm

Media types

Paper (colour, letterhead, light, plain, preprinted, pre-punched, recycled, rough, tough paper), bond, cardstock, envelope, labels, transparency

Hard Disk

Standard, embedded High-Performance Secure Hard Disk, minimum 320 GB; AES 256 hardware encryption or greater; Secure erase capabilities (Secure File Erase-Temporary Job Files, Secure Erase-Job Data, Secure ATA Erase-Disk)

Copying:-

Copy speed (normal) Black: Up to 41 cpm

Copy resolution (black text) 600 x 600 dpi

Copy reduce/enlarge settings 25 to 400%

Copies, maximum Up to 9999 copies

Scanning:-

Scanner type Flatbed, ADF

Scan file format PDF, JPEG, TIFF, MTIFF, XPS, PDF/A

Scan resolution, optical Up to 600 dpi

Scan size, maximum 297 x 420 mm

Scan size (ADF), maximum 297 x 420 mm; Min 68 x 148 mm

Scan speed (normal, A4) Up to 50 ppm (B&W), up to 30 ppm (colour)

Reco monthly scan volume 6,250 to 10,500

Duplex ADF scanning Yes, reversing ADF

ADF capacity Standard, 100 sheets

Digital sending standard features

Scan to E-mail; Save to Network Folder; Save to USB drive; Send to FTP; Send to LAN Fax; Send to Internet Fax; Local Address Book; SMTP over SSL

File Format Supported Digital Send: PDF, JPEG, TIFF, MTIFF, XPS, PDF/A

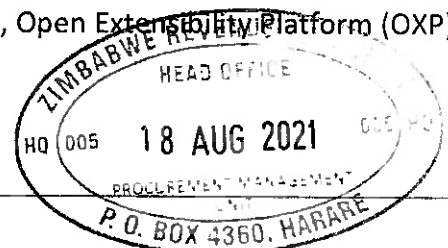
Scan to easy access USB: PDF, JPEG, TIFF, MTIFF, XPS, PDF/A

Print from easy access USB: PDF, PS, Print Ready files (.prn, .pcl, .cht)

Scan input modes Copy, scan to E-mail, scan to network folder, scan to USB, save to device memory, Open Extensibility Platform (OXP) Applications

Accessories: -

UK 3 Pin 13Amp Power cord



Windows 10 all 32-bit & 64-bit drivers
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Delivery: Above items to be delivered to the following final destination(s):

Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare.

To be signed by the firm

Annex III

FORM OF CONTRACT AGREEMENT

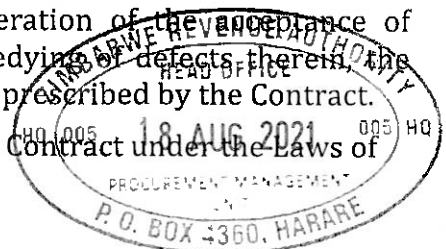
THIS AGREEMENT number ____ made on _____, __, between
_____ (hereinafter called "the Purchaser") on the one part and
_____ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**
----- to be supplied by Supplier, viz. Contract ____, (hereinafter called "Contract") and
has accepted the Quotation by the Supplier for the supply of goods under Contract at the
sum of _____ [in words]
(_____) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.



Signature and seal of the Purchaser:

For and on behalf of

Name of Authorized Representative

Signature and seal of the Supplier:

For and on behalf of

