

Request for Quotation

ZIMRA RFQ No: 219/2022- Retender

SUPPLY AND DELIVERY OF LOCKABLE WALL MOUNT 4U SWING FRAME NETWORK CABINET



ZIMRA
Zimbabwe Revenue Authority

DATE OF ISSUE: 07.06.2022

CLOSING DATE: 10.06.2022 @1000hrs.

CATEGORY: COMPUTER ACCESSORIES

To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for the supply and delivery of Network Cabinets

1. Shown on the attached Specification of Goods sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead**.
3. The Procurement Management Unit (PMU) must receive your Price Quotation by 10.06.2022 @1000hrs.
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted in both USD and local currency as per SI 185 of 2020. Bidders should indicate whether they charge/ do not charge VAT on their prices.
7. Bidders shall submit their bids electronically to rfqs@zimra.co.zw ONLY. Physical/Hard copy submissions will not be acceptable except for Samples where necessary.
8. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
9. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
10. For further information, contact the undersigned on telephone no. +263242 773 040 or procurement@zimra.co.zw
11. Additional information Required from Bidders:
 - Proof of registration with PRAZ indicating category which the company is registered for.
 - A current and valid tax clearance certificate
12. **Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.**
13. Prospective bidders dealing with ZIMRA for the first time must attach the following documentation on submission:
 - Certificate of Incorporation
 - CR14 (CR6 under the new act) and CR6 (CR5 under the new act)
 - Company Profile
 - Proof of registration with PRAZ
 - A Valid NSSA Certificate
14. Expected delivery period is 3 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to the regulator (PRAZ).
15. Award may be done on an item-by-item basis or total items whichever is economic to ZIMRA.

Signed:
J TARUME
PROCUREMENT MANAGER

Item	Description of Goods	Unit of Measure	Quantity required	Unit Price	Total Price
1	Lockable Wall Mount 4U Swing Frame Network Cabinet Cabinet Dimensions (H*W): 315*600 mm Vertical rack space: 4	Each	8		
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

Delivery: Above items to be delivered to the following final destination(s):

Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare.

To be signed by the firm

Annex III

FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number _____ made on _____, between
 _____ (hereinafter called "the Purchaser") on the one part and
 _____ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**
----- to be supplied by Supplier, viz. Contract _____, (hereinafter called "Contract") and
has accepted the Quotation by the Supplier for the supply of goods under Contract at the
sum of _____[in words]
(_____)[in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part
of this agreement, viz:
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as
hereinafter mentioned, the Supplier hereby concludes an Agreement with the
Purchaser to execute and complete the supply of goods under the Contract and
remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of
Contract, supply and delivery of the goods and remedying of defects therein, the
Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of
Zimbabwe on the date indicated above.

Signature and seal of the Purchaser:

For and on behalf of

Name of Authorized Representative

Signature and seal of the Supplier:

For and on behalf of

BIDDING DOCUMENT FOR THE SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF BACK-UP POWER FOR M7 AND M8 SERVERS AT ZIMRA KURIMA HOUSE DATA CENTRE.

PROCUREMENT REFERENCE NO: DOMESTIC TENDER ZIMRA NRB 11/2022

Delivery Schedule

Name of Bidder:

Bidder's Reference Number:

Item	Specifications Required	Delivery Date Required by Procuring Entity and applicable INCOTERM	Bidder's offered Delivery period
		<i>[Completed by Procuring Entity]</i>	<i>{to be provided by the Bidder}</i>
	Supply, delivery, installation and commissioning back-up power for M7 and M8 servers at Kurima Data Centre as per attached specifications.	<i>2 weeks from last signature date</i>	

The delivery period required is measured from the date of the signing of the Contract between the Procuring Entity and the Bidder.

The Project Site for delivery of all the goods is the below address:

**ZIMRA Kurima House Second Floor
Corner Third Street & Nelson Mandela Avenue
P.O Box Causeway 7748
Harare
Zimbabwe**