

Request for Quotation

ZIMRA RFQ No: 211/2021

SUPPLY AND DELIVERY OF 100 BRANDED BLACK CAPS



DATE OF ISSUE: 02 JUNE 2021

CLOSING DATE: 07 JUNE 2021

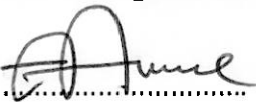
CATEGORY: PROMOTIONAL MATERIAL AND CONSULTANCY

To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for the supply and delivery of **100 Branded Black Caps**

1. Shown on the attached Specification of Goods sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead**.
3. Your Price Quotation must be received by the Procurement Management Unit (PMU) by 07 June 2021.
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted including VAT. VAT should be shown separately.
7. Prices should be quoted in both USD and local currency as per SI 185 of 2020.
8. Bidders shall submit their bids electronically to rfqs@zimra.co.zw.
9. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
10. Award will be made on an item by item basis.
11. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
12. For further information, contact the undersigned on telephone no. +263 777 837 523 or procurement@zimra.co.zw
13. Additional information: Bidders should attach the following company registration documents;
 - a) Certificate of Incorporation
 - b) CR6 and CR14
 - c) Valid Tax Clearance Certificate
 - d) **Proof of registration with PRAZ**

Signed:
J. TARUME
PROCUREMENT MANAGER

Item	Description of Goods	Unit of Measure	Quantity require	Unit Price	Total Price
1	<p>Branded black caps</p> <ul style="list-style-type: none">NB. Bidders must come and view the sample at ZIMRA ZB Centre, Cnr Kwame / First street from 02.06.2021 -04.06.2021Bidders to submit their samples before the closing date and time.	Each	100		
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

Delivery: Above items to be delivered to the following final destination(s):
Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare

To be signed by the firm