

Request for Quotation

ZIMRA RFQ No: 212/2021

SUPPLY AND DELIVERY OF 250 LADIES SAFARI SHIRTS **BRANDED**



integrity transparency fairness

ZIMRA
Zimbabwe Revenue Authority

DATE OF ISSUE: 02 JUNE 2021

CLOSING DATE: 07 JUNE 2021

CATEGORY: PROMOTIONAL MATERIAL AND CONSULTANCY

To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for the supply and delivery of **250 Ladies Safari Shirts** **BRANDED**

1. Shown on the attached Specification of Goods sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead**.
3. Your Price Quotation must be received by the Procurement Management Unit (PMU) by 07 June 2021.
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted including VAT. VAT should be shown separately.
7. Prices should be quoted in both USD and local currency as per SI 185 of 2020.
8. Bidders shall submit their bids electronically to rfqs@zimra.co.zw.
9. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
10. Award will be made on an item by item basis.
11. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
12. For further information, contact the undersigned on telephone no. +263 777 837 523 or procurement@zimra.co.zw
13. Additional information: Bidders should attach the following company registration documents;
 - a) Certificate of Incorporation
 - b) CR6 and CR14
 - c) Valid Tax Clearance Certificate
 - d) **Proof of registration with PRAZ**

Signed:

J. TARUME
PROCUREMENT MANAGER

Item	Description of Goods	Unit of Measure	Quantity require	Unit Price	Total Price
1	Ladies Safari Shirts BRANDED Colours: <i>Black short sleeved shirts</i> <i>Dark Khaki short sleeved shirts</i> <i>Light Khaki short sleeved shirts</i> • NB. Bidders must come and view the sample at ZIMRA ZB Centre, Cnr Kwame / First street from 02.06.2021 -04.06.2021 • Bidders to submit their samples before the closing date and time.	Each	250		
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

Delivery: Above items to be delivered to the following final destination(s):
Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare

To be signed by the firm

Annex III
FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number ____ made on _____, between
_____ (hereinafter called "the Purchaser") on the one part and
_____ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**
----- to be supplied by Supplier, viz. Contract _____, (hereinafter called "Contract") and
has accepted the Quotation by the Supplier for the supply of goods under Contract at the
sum of _____ [in words]
(_____) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

Signature and seal of the Purchaser:

For and on behalf of

Name of Authorized Representative

Signature and seal of the Supplier:

For and on behalf of
