Request for Quotation

ZIMRA RFQ No: 551/2021

SUPPLY AND DELIVERY OF 300 TRACKSUITS



DATE OF ISSUE: 17 DECEMBER 2021

CLOSING DATE: 23 DECEMBER 2021

CATEGORY: PROMOTIONAL MATERIAL AND CONSULTANCY

## To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for the supply and delivery of 300 Tracksuits

Shown on the attached Specification of Goods sheet.

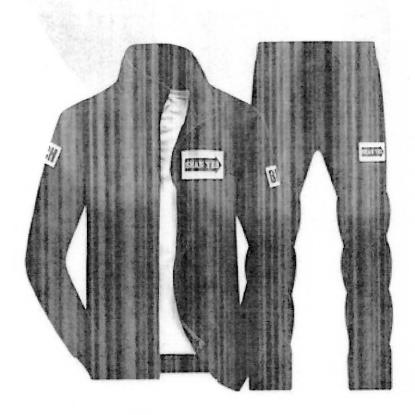
- 1. Please provide the Price Quotation on your official signed and dated letterhead.
- 2. The Procurement Management Unit (PMU) must receive your Price Quotation by 23.12.2021 @1000hrs.
- 3. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
- 4. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
- 5. Prices should be quoted in both USD and local currency as per SI 185 of 2020. Bidders should indicate whether they charge/ do not charge VAT on their prices.
- **6.** Bidders shall submit their bids electronically to <a href="mailto:rfqs@zimra.co.zw">rfqs@zimra.co.zw</a> ONLY. Physical/Hard copy submissions will not be acceptable except for Samples where necessary.
- 7. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
- 8. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
- **9.** For further information, contact the undersigned on telephone no. +263242 773 040 or procurement@zimra.co.zw
- 10. Additional information Required from Bidders:
  - Proof of registration with PRAZ indicating category which the company is registered for.
  - A current and valid tax clearance certificate
  - PRAZ registration number
- 11. Prospective bidders dealing with ZIMRA for the first time must attach the following documentation on submission:
  - Certificate of Incorporation, CR6 and CR14
  - Company Profile
  - Proof of registration with PRAZ
  - A Valid NSSA Certificate
- 12. Expected delivery period is 3 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to the regulator (PRAZ).

13. Award may be don	e on an item-by-item basis or total items whichever is economic to	ZIMRA.
Signed: 00 Ban	20/12021	
Signed: OD		
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PROCUREMENT MANAGER

ltem	Description of Goods	Unit of Measure	Quantity require	Unit Price	Total Price
	<ul> <li>150 Men's and 150 women's set 2PC zipper</li> <li>Autumn sportswear casual Tracksuit</li> <li>Male and women's Sweatshirt</li> <li>Polyester</li> <li>Colours: black, red, green and navy blue</li> <li>Inscription: # I am for zero at the back with logo at the front of jacket</li> <li>NB. Bidders must submit a sample guided by the specifications and the sample picture below</li> <li>Address: ZIMRA ZB Centre, Cnr Kwame / First street from 17.12.2021 - 23.12.2021 before closing date and time</li> <li>Contact: 0777 837 523</li> </ul>	Each	300		
Grana	l Total, DAP, ZIMRA Warehouse				
Curre	псу				

Delivery: Above items to be delivered to the following final destination(s):
Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex,
Southerton, Harare



## To be signed by the firm

## Annex III

## FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number made on (hereinafter calle	,, between ed "the Purchaser") on the one part and fter called "the Supplier") on the other part.				
to be supplied by Supplier, viz. Con	r quotation for <b>the supply and delivery of</b> atract, (hereinafter called "Contract") and r for the supply of goods under Contract at the[in words] nafter called "the Contract Price".				
NOW THIS AGREEMENT WITNESSETH AS					
	ned to form and be read and construed as part				
a) Copy of Quotation including Technical and Price Schedule					
b) Schedule of Requirement					
hereinafter mentioned, the Supplier Purchaser to execute and complete	e made by the Purchaser to the Supplier as hereby concludes an Agreement with the the supply of goods under the Contract and nity with the provisions of the Contract.				
3. The Purchaser hereby covenants to Contract, supply and delivery of the	pay, in consideration of the acceptance of goods and remedying of defects therein, the ment Conditions prescribed by the Contract.				
IN WITNESS whereof the parties hereto he Zimbabwe on the date indicated above.	ave executed the Contract under the Laws of				
Signature and seal of the Purchaser:	Signature and seal of the Suppler:				
For and on behalf of	For and on behalf of				
Name of Authorized Representative					