

Request for Quotation

ZIMRA RFQ No:349/2021

**PRODUCTION OF 3 DIMENSIONAL (3D) IMAGES AND VIDEO FOR THE PROPOSED
CHIPINGE OFFICE**



DATE OF ISSUE: 26.08.2021

CLOSING DATE: 31.08.2021 @1000hrs.

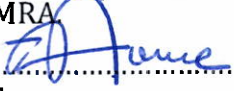
CATEGORY: CONSTRUCTION AND BUILDING MATERIAL

To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for the Production of 3 Dimensional (3d) Images and Video for the proposed Chipinge office.

1. Shown on the attached Specification of Goods sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead**.
3. The Procurement Management Unit (PMU) must receive your Price Quotation by 31.08.2021 @1000hrs.
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted in both USD and local currency as per SI 185 of 2020. Bidders should indicate whether they charge/ do not charge VAT on their prices.
7. Bidders shall submit their bids electronically to rfqs@zimra.co.zw ONLY. Physical/Hard copy submissions will not be acceptable except for Samples where necessary.
8. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
9. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
10. For further information, contact the undersigned on telephone no. +263242 773 040 or procurement@zimra.co.zw
11. Additional information Required from Bidders:
 - Proof of registration with PRAZ indicating category which the company is registered for.
 - A current and valid tax clearance certificate
12. **Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.**
13. Prospective bidders dealing with ZIMRA for the first time must attach the following documentation on submission:
 - Certificate of Incorporation
 - CR14 (CR6 under the new act) and CR6 (CR5 under the new act)
 - Company Profile
 - Proof of registration with PRAZ
 - A Valid NSSA Certificate
14. Expected delivery period is 3 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to the regulator (PRAZ).
15. Award may be done on an item-by-item basis or total items whichever is economic to ZIMRA.

Signed: 

J TARUME

PROCUREMENT MANAGER

Item	Description of Goods	Unit of Measure	Quantity required	Unit Price	Total Price
1	PRODUCTION OF 3 DIMENSIONAL (3D) IMAGES AND VIDEO FOR THE PROPOSED CHIPINGE OFFICE See Attachments.	EA	EA		
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

Delivery: Above items to be delivered to the following final destination(s):

Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare.

To be signed by the firm

Annex III

FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number ____ made on _____, __, between
_____ (hereinafter called "the Purchaser") on the one part and
_____ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**
----- to be supplied by Supplier, viz. Contract _____, (hereinafter called "Contract") and
has accepted the Quotation by the Supplier for the supply of goods under Contract at the
sum of _____ [in words]
(_____)[in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

Signature and seal of the Purchaser:

For and on behalf of

Name of Authorized Representative

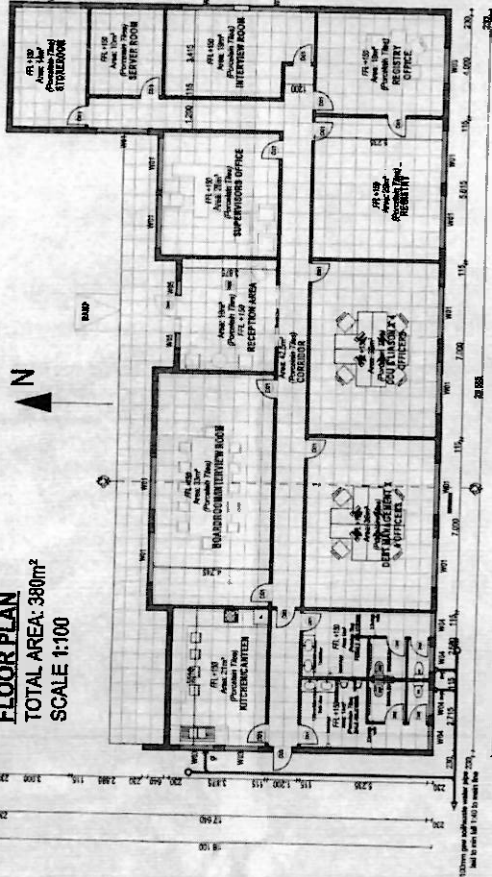
Signature and seal of the Supplier:

For and on behalf of

WINDOW SCHEDULE			
Code	Quantity	Description	Frame
W1	12	1000 x 1500mm Clear Glass	Aluminium
W2	1	1000 x 1500mm Clear Glass	Aluminium
W3	2	1000 x 1500mm Clear Glass	Aluminium
W4	0	1000 x 1500mm Clear Glass	Aluminium
W5	2	1000 x 1500mm Clear Glass	Aluminium
W6	3	1000 x 1500mm Clear Glass	Aluminium

DOOR SCHEDULE			
Code	Quantity	Description	Frame
D1	15	1000 x 2100mm Clear Glass	Aluminium
D2	4	1000 x 2100mm Clear Glass	Aluminium
D3	0	1000 x 2100mm Clear Glass	Aluminium
D4	1	1000 x 2100mm Clear Glass	Aluminium

FLOOR PLAN
TOTAL AREA: 380m²
SCALE 1:100



SOUTH ELEVATION
SCALE 1:100



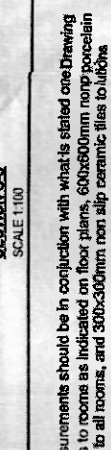
NORTH ELEVATION
SCALE 1:100



WEST ELEVATION
SCALE 1:100



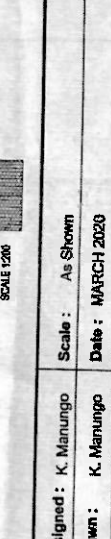
SECTION S-S
SCALE 1:100



EAST ELEVATION
SCALE 1:100



ROOF PLAN
SCALE 1:200



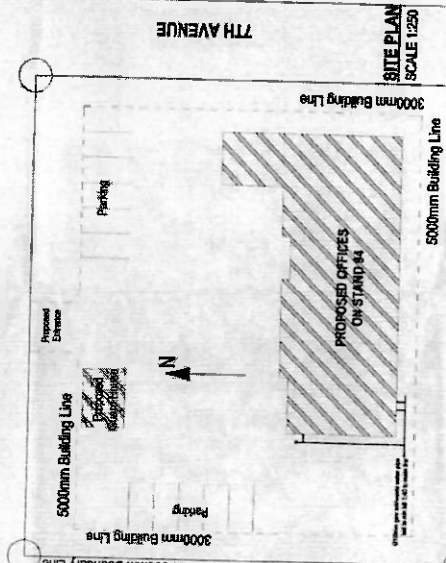
NEW GOVERNMENT OFFICES

WILLINGTON ROAD

ROAD

7TH AVENUE

SITE PLAN
SCALE 1:250



NOTES:

- All measurements should be in conjunction with what is titled on Drawing
- Finishes to rooms as indicated on floor plans, 600x600mm non-slip porcelain floor tiles to all rooms, and 300x300mm non-slip ceramic tiles to kitchen
- Foundation to engineers detail and depth to be determined by conditions

Designed: K. Manungo
Drawn: K. Manungo
Checked: L. Makura

Client: ZIMBABWE REVENUE AUTHORITY
Project: PROPOSED CHIPINGE OFFICES MAIN BUILDING
Description: FLOOR PLAN, SECTION, ROOF PLAN, SITE PLAN, ELEVATIONS, DOOR SCHEDULE & WINDOW SCHEDULE

Centre: CHIPINGE
Project No.: CHI/01