

**ZIMRA RFQ No: 560 of 2021**

**SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF  
CURTAINS FOR 12 x CHIRUNDU OSBP STAFF COTTAGES  
CONSTRUCTION PHASE.2.**



**ZIMRA**  
Zimbabwe Revenue Authority

**CATEGORY:** CONSTRUCTION AND RELATED PRODUCTS INCLUDING ELECTRICAL AND PLUMBING.

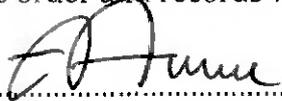
**DATE OF ISSUE:** 29 December 2021

**CLOSING DATE:** 11 January 2022 AT 1000 HOURS

**To: Suppliers:**

Please provide your Price Quotation for the **supply, delivery, installation and commissioning of curtains for 12 x Chirundu OSBP Staff Cottages Construction Phase.2.**

1. Shown on the attached Specification of Goods sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead.**
3. The Procurement Management Unit (PMU) must receive your Price Quotation by **11 January 2022 at 1000hrs.**
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late and rejected.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted in both USD and local currency as per SI 185 of 2020. Bidders should indicate whether they charge/ do not charge VAT on their prices.
7. Bidders shall submit their bids electronically to [rfqs@zimra.co.zw](mailto:rfqs@zimra.co.zw) Physical/Hard copy submissions will not be accepted.
8. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
9. Payment: 100% within 30 days of invoice date and receipt & acceptance of the works.
10. For further information, contact the undersigned on telephone no. +263242 773 040 or [procurement@zimra.co.zw](mailto:procurement@zimra.co.zw)
11. Prospective bidders to submit the below documentation on submission of their quotations:
  - Certificate of Incorporation, CR5 and CR6
  - Company Profile
  - Proof of registration with PRAZ
  - A Valid NSSA Certificate
  - A valid Tax Clearance Certificate
  - At least 3 traceable references for similar works carried out.
12. **Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.**
13. Expected delivery period is 7 days form Purchase Order Issue Date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the purchase order and records will be kept and sent to PRAZ.

Signed: .....  
J. TARUME: **PROCUREMENT MANAGER**

Item	Curtains Description	Dimensions	Associated Accessories	Unit Price	Total Price
1	<p><b><u>For Bedrooms:</u></b></p> <p>12 x Sun Block Curtains with self-lining [12.5m length x 2,3m height]</p> <p>12 x Rain Drop Lace [11m Length x 2,3m height]</p>	<p>Sliding door actual measurement [2700mm Length x 2100mm height]</p>	<p>. 12 x [3100mm x 32mm Wrought Iron Rods]</p> <p>.12 x [3100mm x 20mm Wrought Iron Rods]</p> <p>. 36 x Wrought Iron Brackets</p> <p>. 24 x Ends</p> <p>. 24 x Tiebacks (holders)</p> <p>. 120 x cotch screws</p> <p>. 120 x wall plugs</p> <p>. 24 x 20mm rubber stoppers</p> <p>. 80 x eyelet rings</p>		
2	<p><b><u>For Kitchens:</u></b></p> <p>12 x Plain White Lace [7.5m Length x 1.4m height] covers front and back</p> <p>12 x Taffeta Lining Fabric [7.5m length x 1.4m height]</p>	<p>Kitchen Window Actual Measurement [1511mm length x 951mm height]</p>	<p>. 12 x [1800mm x 32mm Wrought Iron Rods]</p> <p>.12 x [1800mm x 20mm Wrought Iron Rods]</p> <p>.24 x Wrought Iron Brackets</p> <p>. 24 x Ends</p> <p>. 48 x cotch screws</p> <p>. 48 x wall plugs</p> <p>. 24 x 20mm rubber stoppers</p> <p>. 50 x eyelet rings</p>		
3	<p><b><u>For Toilets:</u></b></p> <p>12 x Plain lace white [4.5m length x 1.4m height]</p>	<p>Toilet window actual measurement [4.5m length x 1.4m height]</p>	<p>. 12 x [1300mm x 25mm Wrought Iron Rods]</p> <p>. 24 x [Wrought Iron Brackets]</p> <p>. 24 x Ends</p> <p>. 48 x cotch screws</p> <p>. 48 x wall plugs</p> <p>. 24 x 20mm rubber stoppers</p>		

<b>Value Added Tax</b>		
<b>Grand Total, DAP, ZIMRA Warehouse</b>		
<b>Currency</b>		
<b>Delivery Period: _____ weeks from receipt of order</b>		

**Additional Information:**

- All rods to be powder coated.
- Eyelet Rings to match the chosen colours.
- Quantities of goods stated in the Specification of Goods sheet are for all the 12 x staff cottages; bidders should quote accordingly and no adjustments should be made.
- Bidders must include supply, delivery and installation charges on their quotations.
- ZIMRA Infrastructure Division and Public Works Architects will inspect samples of all stated goods being offered by all bidders.

**Delivery:**

- The above goods are to be supplied, delivered, installed and commissioned at ZIMRA Chirundu OSBP Staff Cottages Construction phase.2 site.
- The number of cottages is twelve (12)

*(To be signed by the firm)*

Annex III

**FORM OF CONTRACT AGREEMENT**

THIS AGREEMENT number \_\_\_\_ made on \_\_\_\_\_, \_\_, between  
\_\_\_\_\_ (hereinafter called "the Purchaser") on the one part and  
\_\_\_\_\_ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**  
----- to be supplied by Supplier, viz. Contract \_\_\_\_, (hereinafter called "Contract") and  
has accepted the Quotation by the Supplier for the supply of goods under Contract at the  
sum of \_\_\_\_\_ [in words]  
( \_\_\_\_\_ ) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a) Copy of Quotation including Technical and Price Schedule
  - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

**Signature and seal of the Purchaser:**

**Signature and seal of the Supplier:**

For and on behalf of

For and on behalf of

\_\_\_\_\_

\_\_\_\_\_

**Name of Authorized Representative**