

**ZIMRA RFQ No: 147 of 2022**

**SUPPLY AND DELIVERY OF WINDOW FRAMES AND DOOR  
FRAMES FOR CHIRUNDU PHASE.2 STAFF COTTAGES (4<sup>th</sup> COTTAGE)**



**ZIMRA**  
Zimbabwe Revenue Authority

**CATEGORY: CONSTRUCTION AND RELATED PRODUCTS INCLUDING PLUMBING AND ELECTRICAL.**

**DATE OF ISSUE: 22 MARCH 2022**

**CLOSING DATE: 25 MARCH 2022 AT 1000 HOURS**



**To: Suppliers:**

Please provide your Price Quotation for the **supply and delivery of window frames and door frames for ZIMRA Chirundu Staff Cottages Phase.2.**

1. Shown on the attached Specification of Goods sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead.**
3. The Procurement Management Unit (PMU) must receive your Price Quotation by **25 March 2022 at 1000hrs.**
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late and rejected.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted in both USD and local currency as per SI 185 of 2020. Bidders should indicate whether they charge/ do not charge VAT on their prices.
7. Bidders shall submit their bids electronically to [rfqs@zimra.co.zw](mailto:rfqs@zimra.co.zw) Physical/Hard copy submissions will not be acceptable except for the samples only.
8. **Highlight the RFQ Number and RFQ Description (on page1) on the subject of your email upon sending your bids.**
9. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
10. Expected delivery period is 3 days from date of Purchase Order.
11. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
12. For further information, contact the undersigned on telephone no. +263242 773 040 or [procurement@zimra.co.zw](mailto:procurement@zimra.co.zw)
13. Prospective bidders dealing with ZIMRA for the first time must attach the following documentation on submission:
  - Certificate of Incorporation, CR5 and CR6
  - Company Profile
  - Proof of registration with PRAZ
  - A Valid NSSA Certificate
14. **Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.**
15. Award may be done on an item-by-item basis or total items whichever is economic to ZIMRA.

Signed:  22/03/23  
DR B.E MUSHANYURI  
CONTRACTS AND COMPLIANCE MANAGER



Item	Description of services	U.O.M	Quantity required	Unit Price	Total Price
1	PSD FRAME 813 X 2032 X 230 R/H	each	2		
2	PSD FRAME 813 X 2032 X 230 L/H	each	2		
3	PSD FRAME 813 X 2032 X 115 R/H	each	2		
4	PSD FRAME 813 X 2032 X 115 L/H	each	2		
5	Built in cupboard door frame type CBC3	each	4		
6	Standard Window Frame type E7	each	4		
7	Standard Window Frame C4F	each	4		
<b>Value Added Tax</b>					
<b>Grand Total, DAP, ZIMRA Warehouse</b>					
<b>Currency</b>					
<b>Delivery Period: _____ weeks from receipt of order</b>					

**Delivery:**

- The above goods to be collected by ZIMRA from your premises
- Expected delivery is three days from date of purchase order.



**(To be signed by the firm)**

Annex III

**FORM OF CONTRACT AGREEMENT**

THIS AGREEMENT number \_\_\_\_ made on \_\_\_\_\_, \_\_, between \_\_\_\_\_ (hereinafter called "the Purchaser") on the one part and \_\_\_\_\_ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---** ----- to be supplied by Supplier, viz. Contract \_\_\_\_, (hereinafter called "Contract") and has accepted the Quotation by the Supplier for the supply of goods under Contract at the sum of \_\_\_\_\_ [in words] (\_\_\_\_\_) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a) Copy of Quotation including Technical and Price Schedule
  - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

**Signature and seal of the Purchaser:**

**Signature and seal of the Supplier:**

For and on behalf of

For and on behalf of

\_\_\_\_\_  
**Name of Authorized Representative**

