

**REQUEST FOR QUOTATION**

**ZIMRA RFQ No: 318/2022**

**POWER CONFIGURATION OF APC UNINTERRUPTED POWER SUPPLY (UPS)  
UNITS**



**DATE OF ISSUE: 05 August 2022**

**CLOSING DATE: 12 August 2022 @1000hrs.**

**CATEGORY: CONSTRUCTION AND RELATED PRODUCTS INCLUDING  
ELECTRICAL AND PLUMBING**



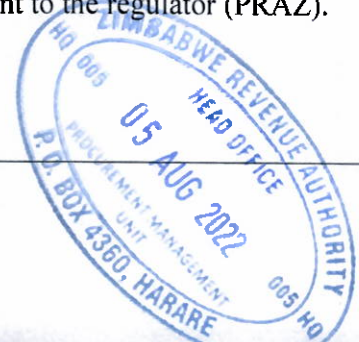
**To Suppliers:**

Dear Sir/Madam,

Please provide your Price Quotation for the power configuration of APC Uninterrupted Power Supply (UPS) Units

1. Shown on the attached Specification of Goods sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead.**
3. The Procurement Management Unit (PMU) must receive your Price Quotation by **11 August 2022 @1000hrs.**
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. **Bids must be priced in United States Dollars (US\$)** and payment shall be made at the prevailing RBZ Interbank rate in line with S.I 85 of 2020.
7. Bids must have a **validity period of 30 working days.**
8. **Bidders must be APC Certified Installers and Distributors of APC Systems and bidders must avail proof of registration of the same upon submission of their bids and failure to submit will lead to disqualification.**
9. Bidders shall submit their bids electronically to [rfqs@zimra.co.zw](mailto:rfqs@zimra.co.zw) ONLY. Physical/Hard copy submissions will not be acceptable except for Samples where necessary.
10. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
11. Payment: 100% within 30 days of invoice date and receipt & acceptance of the services.
12. For further information, contact the undersigned on telephone no. +263242 773 040 or [procurement@zimra.co.zw](mailto:procurement@zimra.co.zw)
13. Additional information Required from Bidders:
  - Proof of registration with PRAZ indicating category which the company is registered for.
  - A current and valid tax clearance certificate
14. **Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.**
15. Prospective bidders dealing with ZIMRA for the first time must attach all relevant company registration documents which include Certificate of Incorporation, CR14 (CR6 under the new act) and CR6 (CR5 under the new act), Company Profile, Proof of registration with PRAZ and a Valid NSSA Certificate
16. Expected delivery period is 3 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to the regulator (PRAZ).

Signed: .....  
**ACTING PROCUREMENT MANAGER**



Item	Description of services	Unit of Measure	Quantity required	Unit Price	Total Price
1	Power configuration of SYMENTRA 80 KVA UPS which are scalable to 160 KVA.	each	3		
<b>Grand Total, DAP, ZIMRA Warehouse</b>					
<b>Currency</b>					
<b>Delivery Period:</b> _____ <i>weeks from receipt of order</i>					

The above goods must be delivered at the below addresses:

**ZIMRA Kurima House 2<sup>nd</sup> Floor  
 Corner Third Street and Nelson Mandela Avenue  
 P.O Box Causeway 7748  
 Harare**

and

**ZIMRA Kensington Data Recovery Site  
 5 Mold Crescent  
 Kensington,  
 Avondale  
 Harare**



**To be signed by the firm**

Annex II

**FORM OF CONTRACT AGREEMENT**

THIS AGREEMENT number \_\_\_\_\_ made on \_\_\_\_\_, \_\_\_\_, between  
\_\_\_\_\_  
(hereinafter called "the Purchaser") on the one part and  
\_\_\_\_\_  
(hereinafter called "the Supplier") on the  
other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of -----**  
--- to be supplied by Supplier, viz. Contract \_\_\_\_\_, (hereinafter called "Contract") and has  
accepted the Quotation by the Supplier for the supply of goods under Contract at the sum of  
\_\_\_\_\_  
[in  
words]  
(\_\_\_\_\_) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a) Copy of Quotation including Technical and Price Schedule
  - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

**Signature and seal of the Purchaser:**

**Signature and seal of the Supplier:**

For and on behalf of

For and on behalf of

\_\_\_\_\_  
**Name of Authorized Representative**

\_\_\_\_\_

