

**ZIMRA RFQ No: 207 /2023**

**SUPPLY AND DELIVERY OF BUILDING MATERIALS FOR CHIRUNDU 4<sup>TH</sup> COTTAGE**



**ZIMRA**  
Zimbabwe Revenue Authority

**CATEGORY: CONSTRUCTION MATERIALS**

**DATE OF ISSUE: 12 July 2023**

**CLOSING DATE: 17 July 2023 AT 1000 HOURS**

To: **Suppliers:**

Please provide your Price Quotations for ***the Supply and Delivery of Bricks to ZIMRA*** as per the below specifications;

1. Please provide the Price Quotation on **your official signed and dated letterhead.**
2. The Procurement Management Unit (PMU) must receive your Price Quotation by **17 July 2023 at 1000hrs.**
3. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected and returned unopened to the bidder.
4. Bidders **MUST** quote for **ALL** the items. Failure to price all the items lead to automatic disqualification.
5. Bidders **MUST** also provide a cost of transportation to Chirundu Border Post. Transportation cost must be shown separately.
6. A bidder with the lowest overall cost, after quoting for all the items on the specifications sheet inclusive of transportation, shall be awarded the tender.
7. Prices should be quoted in **USD**. Payment shall be made in **ZW\$** using the prevailing RBZ interbank rate.
8. Bidders shall submit their bids electronically to [rfqs@zimra.co.zw](mailto:rfqs@zimra.co.zw) **ONLY**. Physical/Hard copy submissions will not be acceptable.
9. An order/contract will be placed with the bidder who offers the lowest total price, inclusive of VAT and transportation to Chirundu Brdr Post.
10. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
11. For further information, contact the undersigned on telephone no. +263242 773 040 or [procurement@zimra.co.zw](mailto:procurement@zimra.co.zw)
12. Additional information required from Bidders: -
  - Attach proof of registration with PRAZ indicating category which the company is registered for.
  - Attach a current and valid Tax Certificate clearance certificate
  - Attach PRAZ registration number.
13. Bidders dealing with ZIMRA must attach the following documentation on submission:
  - Certificate of Incorporation, CR5 and CR6
  - Company Profile
  - Proof of registration with PRAZ
  - A Valid NSSA Certificate
14. Expected delivery period is 14 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order.

Signed:

  
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**PROCUREMENT MANAGER**

Item	Description of Goods	Unit of Measure	Quantity required	Unit Price	Total Price
1	Common Bricks (ZAS Certified)	No	8000		
2	Transportation to Chirundu Border Post	No	1		
<b>Value Added Tax</b>					
<b>Grand Total, DAP, ZIMRA Chirundu</b>					
<b>Currency</b>					
<b>Delivery Period: _____ weeks from receipt of order</b>					

**Delivery:** Above items to be delivered to the following final destination(s):

**Deliver to:** Zimbabwe Revenue Authority Chirundu Border POst

**NB:** Award shall be made to the bidder who offers the lowest total price for all the materials, after complying with the specifications, including VAT and transport to Chirundu.

Failure to quote for all the items will lead to automatic disqualification.

**FORM OF CONTRACT AGREEMENT**

THIS AGREEMENT number \_\_\_\_ made on \_\_\_\_\_, \_\_, between \_\_\_\_\_ (hereinafter called "the Purchaser") on the one part and \_\_\_\_\_ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---** ----- to be supplied by Supplier, viz. Contract \_\_\_\_, (hereinafter called "Contract") and has accepted the Quotation by the Supplier for the supply of goods under Contract at the sum of \_\_\_\_\_ [in words] (\_\_\_\_\_) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a) Copy of Quotation including Technical and Price Schedule
  - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

**Signature and seal of the Purchaser:**

**Signature and seal of the Supplier:**

For and on behalf of

For and on behalf of

\_\_\_\_\_

\_\_\_\_\_

**Name of Authorized Representative**