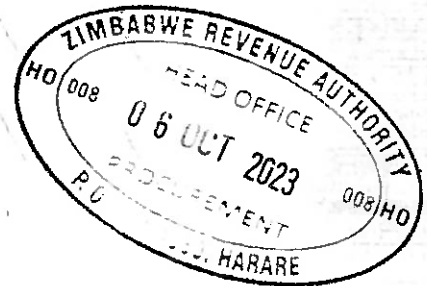


**Request for Quotation
ZIMRA RFQ No: 311/2023**

**SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF AIR
CONDITIONERS AT ZIMRA MUTARE CUSTOMS HOUSE**



ZIMRA
Zimbabwe Revenue Authority



DATE OF ISSUE: 06.10.2023

CLOSING DATE: 12.10.2023 @1000hrs.

**CATEGORY: CONSTRUCTION AND RELATED PRODUCTS INCLUDING
PLUMBING AND ELECTRICALS**

: Suppliers

Dear Sir/Madam,

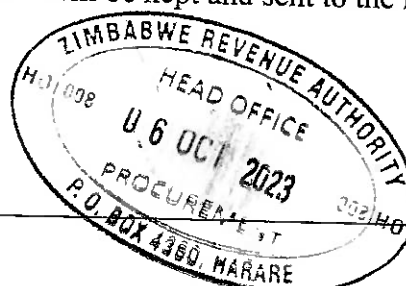
Please provide your Price Quotation for the Supply, Delivery, Installation and Commissioning of Air Conditioners at ZIMRA MUTARE CUSTOMS HOUSE

1. Shown on the attached Specification of Goods / Services sheet.
2. Please provide the Price Quotation on **your official signed and dated letterhead**.
3. The Procurement Management Unit (PMU) must receive your Price Quotation by 12.10.2023@1000hrs.
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted in both USD and local currency as per SI 185 of 2020. Bidders should indicate whether they charge/ do not charge VAT on their prices.
7. Bidders shall submit their bids electronically to rfqs@zimra.co.zw ONLY. Physical/Hard copy submissions will not be acceptable except for Samples where necessary.
8. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
9. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
10. For further information, contact the undersigned on telephone no. +263242 773 040 or their procurement@zimra.co.zw
11. Additional information Required from Bidders:
 - Proof of registration with PRAZ indicating category which the company is registered for.
 - A current and valid tax clearance certificate
12. Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.
13. Prospective bidders dealing with ZIMRA for the first time must attach the following documentation on submission:
 - Certificate of Incorporation
 - CR14 (CR6 under the new act) and CR6 (CR5 under the new act)
 - Company Profile and Proof of registration with PRAZ (Category SB005)
 - A Valid N SSA Certificate
 - Valid Insurance for Goods in Transit
14. Expected delivery period is 3 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to the regulator (PRAZ).

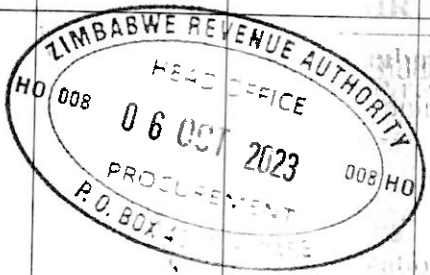
Signed:

J. TARUME

PROCUREMENT MANAGER



Item	Description of Goods	Unit of Measure	Quantity required	Unit Price
	Supply, Delivery, Installation and Commissioning of Air Conditioners at ZIMRA Customs House in Mutare			
	12000 BTU Midwall Split Air Conditioner 410a , 220 Volts Power Supply (Non-Inverter Type)	Each	6	
	18000 BTU Midwall Split Air Conditioner 410a , 220 Volts Power Supply (Non-Inverter Type)	Each	4	
	Additional Specifications			
	1. All units must have 1 year warranty			
	2. The scope includes supply , delivery, Installation .Bidders must include other costs of accessories and Installation materials upto the commissioning stage			
	3. Each Air Conditioner to have an Isolation breaker /Switch on units			
	4 All pipes to be insulated with Armour flex and Run in Trunking			
	5. All Air Conditioners to have Individual remote control and manual for use			
Grand Total				
Currency				
Delivery Period: _____ weeks from receipt of order				
Project Delivery Place – ZIMRA Mutare Customs House				



To be signed by the firm

Annex II
FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number _____ made on _____, _____, between _____ (hereinafter called "the Purchaser") on the one part and _____ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of** --- to be supplied by Supplier, viz. Contract _____, (hereinafter called "Contract") and has accepted the Quotation by the Supplier for the supply of goods under Contract at the sum of _____ [in words] _____ [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement.
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

Signature and seal of the Purchaser:

For and on behalf of

Name of Authorized Representative

Signature and seal of the Supplier:

For and on behalf of

