

Request for Quotation (RFQ)

ZIMRA RFQ No. 123/2021

**SUPPLY AND FIXING OF TILES AND SHOWER CUBICLES AT KAZUNGULA BORDER
POST**



ZIMRA
Zimbabwe Revenue Authority

DATE OF ISSUE: 13 April 2021


CLOSING DATE: 15 April 2021 AT 1000 HOURS

To: **Suppliers**

Dear Sir/Madam,

1. Please provide two separate Price Quotations for Supply and fixing of the tiles and tiling materials shown on the Specifications of Goods
2. Please provide the Price Quotations on **your official signed and dated letterhead.**
3. Your Price quotations must be received by the Procurement Management Unit (PMU) by **1000hours on 15 April 2021**
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. Prices should be quoted including VAT. VAT should be shown separately.
7. Prices should be quoted in both the United States Dollars and Zimbabwean Dollars.
8. Bidders should submit their bids electronically rfqs@zimra.co.zw
9. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
10. Payment: 100% within 14 days of invoice date and receipt & acceptance of goods. In the event that an advance payment is required, an advance payment guarantee shall be required.
11. Additional information: Bidders should attach the following company registration documents;
 - a) Certificate of incorporation
 - b) CR6 and CR14
 - c) Current and valid tax clearance certificate
 - d) Proof of registration with PRAZ
 - e) Company profile including at least three most recent traceable references for similar works
12. For further information, contact the undersigned on telephone no. +263242 795 428 or procurement@zimra.co.zw

Signed:

 13/04/2021
T. SHONHIWA
DIRECTOR PMU

SPECIFICATION OF GOODS SHEET

Item	Floor & Wall Tiling and Shower Cubicles Description	Unit of Measure	Quantity	Unit Price	Total Price
	300 x 300 x 6mm white glazed tiles with continuous horizontal and vertical joints bedded in cement mortar (1:4) on and including cement and sand (1:4) screed and point in white cement, on completion clean down to approval				
A	Walls	m2	52		
B	Ditto in narrow widths	m2	12		
C	150mm semi recesso pattern soap dish and built into and including foraming pocket in tiled wall	no	16		
D	150mm semi recesso pattern toilet tissue roll holder complete with spring loaded wooden roller and build into and including forming pocket in tiled wall	no	16		
E	Cut and fit tiling around small pipe	no	96		
F	Cut and fit tiling around large pipe	m2	16		
	<u>Shower Cubicles</u>				
A	Fixed corner shower enclosure SHAPE: Square LENGTH: 885 mm WIDTH: 885 mm with sliding door	No.	16		
	MATERIAL: 6mm Clear glass and Aluminium frame Wall mounted Square Showerhead				
	Chrome				
	(200mm), jet type : rain, Wall mounted shower mixer brass material with chrome finish, Shower corner organiser				
	<u>Porcelain Floor Tiling (Including Labour)</u>				
A	600 x 600mm floor tiles	m2	632		
B	75mm high skirting with cove at junction with floor & square top edge, including mitres etc.	m	792		
C	Cut and fit tiles around WC	m2	16		
	<u>Water Closet Suite</u>				
	Dual top-plush toilet system to allow full flush or short flush for significant water savings	No	16		
	Pan flush volume: 6/3L				
	Material : Ceramic				
	Cistern type: Exposed				
	Cistern: Shortland				
	Volume : 6m ³				
	Flush type: Top Flush				
	Seat: White plastic				
	Tissue Holder				

Total cost of Goods, Ex-Factory				
Total cost of Freight/transport				
Value Added Tax				
Grand Total, DAP, ZIMRA Warehouse				
Currency				
Delivery Period: _____ weeks from receipt of order				

- NB: 1. PLEASE PROVIDE YOUR COST OF LABOUR SEPARATELY.
2. ZIMRA SHALL VISIT YOUR PREMISES TO VIEW SAMPLES ON OFFER.
3. THE EXPECTED DELIVERY PERIOD IS 2-3 WEEKS FROM RECEIPT OF ORDER
4. PLEASE SEE THE BELOW ATTACHED DRAWING FOR YOUR REFERENCE**

B

(To be signed by the firm)

Annex III

FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number _____ made on _____, _____, between
_____ (hereinafter called "the Purchaser") on the one part and
_____ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**
----- to be supplied by Supplier, viz. Contract _____, (hereinafter called "Contract") and
has accepted the Quotation by the Supplier for the supply of goods under Contract at the
sum of _____ [in words]
(_____) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

Signature and seal of the Purchaser:

Signature and seal of the Supplier:

For and on behalf of

For and on behalf of

Name of Authorized Representative