

ZIMRA RFQ NO: 339/2022 (Re-Tender)
SUPPLY AND DELIVERY OF WORK-SUITS, LAB
COATS, SUN HATS AND DUST COATS



CATEGORY: Protective Clothing

DATE OF ISSUE: 23 September 2022

CLOSING DATE: 29 September 2022 AT 1000 HOURS



To: Suppliers:

Please provide your Price Quotation for the **supply and delivery of work-suits, lab coats, sun hats and dust coats**

1. Shown on the attached Specification of Goods sheet (Annexure 1, Annexure 2 Annexure 3 and Annexure 4)
2. Please provide the Price Quotation on **your official signed and dated letterhead.**
3. The Procurement Management Unit (PMU) must receive your Price Quotation by **29 September 2022 at 1000hrs.**
4. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late and rejected.
5. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
6. **In line with the value for money objective of public procurement; bidders are advised to provide reasonable USD prices for their goods in line with the prevailing RBZ Interbank Rate and prevailing market prices. Prices that shall be deemed extortionist in nature may lead to disqualification of the bidder in the tendering process.**
7. **Bids must be priced in United States Dollars (US\$) and payment shall be made at the prevailing RBZ Interbank rate in line with S.I 85 of 2020 and Bids must have a validity period of 30 working days.**
8. **Bidders must submit a sample of the material(s) quoted by 29 September 2022 and these will be used as part of the evaluation process for this request. Samples should be delivered at ZIMRA PMU Offices, 10th Floor ZB Centre, Corner Kwame Nkrumah & First Street, Harare.**
9. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
10. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods. Payment will be made in Zimbabwe Dollars.
11. For further information, contact the undersigned on telephone no. +263(242) 773 040 or procurement@zimra.co.zw
12. Prospective bidders dealing with ZIMRA for the first time must attach the following documentation on submission: Certificate of Incorporation, CR5 and CR6, Company Profile, Proof of registration with PRAZ and A Valid NSSA Certificate
13. **Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.**
14. Expected delivery period is within 3 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to PRAZ.
15. Award may be done on an item-by-item basis or total items whichever is economic to ZIMRA.

Signed:

P. Ticharwa

ACTING PROCUREMENT MANAGER



ANNEXURE 1: WORKSUITS

Work-suits Specifications:

- Acid Proof
- Cotton Rich
- Flame Retardant
- Navy Blue in colour with reflectors.

Item	Description of Goods	U.O.M	Quantity required	Unit Price	Total Price
i)	Size 38	each	06		
ii)	Size 40	each	01		
iii)	Size 42	each	2		
iv)	Size 44	each	04		
iv)	Size 46	each	15		
Vi)	Size 48	each	06		
Value Added Tax					
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

➤ **Delivery:** The above goods to be delivered at:

ZIMRA Central Stores
Enfield Cables Complex
61-63 Plymouth Road
Enfield Complex
Southerton
Harare

➤ **Delivery period:** Within 7 Days of receipt of Purchase Order.



ANNEXURE 2: LAB COATS

Lab Coats Specifications:

- Cotton Rich
- Navy-Blue in colour

Item	Description of Goods	U.O.M	Quantity required	Unit Price	Total Price
i)	Size 48	each	04		
ii)	Size 46	each	10		
iii)	Size 44	each	02		
Value Added Tax					
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

➤ **Delivery:** The above goods to be delivered at:

ZIMRA Central Stores
Enfield Cables Complex
61-63 Plymouth Road
Enfield Complex
Southerton
Harare

➤ **Delivery period:** Within 7 Days of receipt of Purchase Order.



ANNEXURE 3: SUN HATS

Sun Hats Specifications:

- For man with wide brim fishing hats
- Navy-Blue in colour
- Branded with ZIMRA Logo

Item	Description of Goods	U.O.M	Quantity required	Unit Price	Total Price
i)	Sun Hats	each	24		
Value Added Tax					
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

- **Delivery:** The above goods to be delivered at:

**ZIMRA Central Stores
Enfield Cables Complex
61-63 Plymouth Road
Enfield Complex
Southerton
Harare**

- **Delivery period:** Within 7 Days of receipt of Purchase Order.



ANNEXURE 4: DUST COATS

Dust Coats Specifications:

- Cotton Rich
- Navy-Blue in colour

Item	Description of Goods	U.O.M	Quantity required	Unit Price	Total Price
i)	Size 38	each	01		
ii)	Size 40	each	03		
iii)	Size 42	each	02		
iv)	Size 44	each	04		
Value Added Tax					
Grand Total, DAP, ZIMRA Warehouse					
Currency					
Delivery Period: _____ weeks from receipt of order					

➤ **Delivery:** The above goods to be delivered at:

ZIMRA Central Stores
Enfield Cables Complex
61-63 Plymouth Road
Enfield Complex
Southernton
Harare

Delivery period: Within 7 Days of receipt of Purchase Order



(To be signed by the firm)

Annex III

FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number ____ made on _____, between
_____ (hereinafter called "the Purchaser") on the one part and
_____ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**
----- to be supplied by Supplier, viz. Contract ____, (hereinafter called "Contract") and
has accepted the Quotation by the Supplier for the supply of goods under Contract at the
sum of _____ [in words]
(_____) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

Signature and seal of the Purchaser:

Signature and seal of the Supplier:

For and on behalf of

For and on behalf of

Name of Authorized Representative

