

Request for Quotation

ZIMRA RFQ No: 356/2023 - RETENDER

PROCUREMENT OF PROTECTIVE CLOTHING



ZIMRA
Zimbabwe Revenue Authority

DATE OF ISSUE: 12.12.2023

CLOSING DATE: 13.12.2023

CATEGORY: PROTECTIVE CLOTHING

To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for the procurement of Protective Clothing.

1. Please provide the Price Quotation on **your official signed and dated letterhead**.
2. The Procurement Management Unit (PMU) must receive your Price Quotation by 13.12.2023 @1000hrs.
3. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
4. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
5. In line with the value for money objective of public procurement; bidders are advised to provide reasonable USD prices for their goods in line with the prevailing RBZ Interbank Rate and prevailing market prices. Prices that shall be deemed extortionist in nature may lead to disqualification of the bidder in the tendering process.
6. Bidders shall submit their bids electronically to rfqs@zimra.co.zw ONLY. Physical/Hard copy submissions will not be acceptable except for Samples.
7. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
8. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
9. For further information, contact the undersigned on telephone no. +263242 773 040 or procurement@zimra.co.zw
10. Additional information Required from Bidders:
 - Proof of registration with PRAZ indicating category which the company is registered for.
 - A current and valid tax clearance certificate
 - PRAZ registration number
11. Prospective bidders dealing with ZIMRA for the first time must attach the following documentation on submission:
 - Certificate of Incorporation, CR6 and CR14
 - Company Profile
 - Proof of registration with PRAZ
 - A Valid Tax Certificate
12. Expected delivery period is 5 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to the regulator (PRAZ).
13. Award may be done on an item-by-item basis or total items whichever is economic to ZIMRA.

Signed:

J. TARUME

PROCUREMENT MANAGER

Item	Description of Services	Unit of Measure	Quantity	Unit Price	Total Price
1	Gloves (Cut Resistant)	Each	8		
2	Work suits- (fire and gas resistant) -should have reflectors on both the jacket and the trousers	Each	9		
3	Helmets	Each	8		
Grand Total, DAP, ZIMRA Warehouse					
Currency					

The Samples should be delivered at:

Procurement Management Unit
Zimbabwe Revenue Authority
10th Floor ZB Centre
Corner Kwame Nkrumah Ave/First Street
Harare

NB: Provision of samples is mandatory and failure to do so would result in automatic disqualification.

Once a **purchase order** has been **issued**, the above items are to be delivered to the following final destination(s):

Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare.

To be signed by the firm
Annex III
FORM OF CONTRACT AGREEMENT

THIS AGREEMENT number _____ made on _____, between
_____ (hereinafter called "the Purchaser") on the one part and
_____ (hereinafter called "the Supplier") on the other part,

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**
----- to be supplied by Supplier, viz. Contract _____, (hereinafter called "Contract") and
has accepted the Quotation by the Supplier for the supply of goods under Contract at the
sum of _____ [in words]
(_____) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
 - a) Copy of Quotation including Technical and Price Schedule
 - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

Signature and seal of the Purchaser:

For and on behalf of

Name of Authorized Representative

Signature and seal of the Supplier:

For and on behalf of

