Request for Quotation: ZIMRA RFQ299/2023 FUMIGATION DR SITE





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DATE OF ISSUE:

04 OCTOBER 2023

HEAD CFFICE

P. O. BOX 4

CLOSING DATE:

09 OCTOBER 2023 AT 1700 HOURS

NOTE

PRAZ REGISTRATION FOR THE CATEGORY BEING TENDERED FOR IS A PRE - REQUISITE Page 1 of 4

To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for Fumigation & Pest Control @ DR Site at Kensington as shown on the Specification of goods sheet.

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ISSION:

- 1. Required is the Price Quotation on your official signed and dated letterhead.
- 2. The Procurement Management Unit (PMU) must receive your Price Quotation by 09 October 2023 @1700hrs.
- 4. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet & Terms of Reference and then provide a Grand Total price.
- 5. Prices should be quoted in both USD and local currency as per SI 185 of 2020, Bidders should indicate whether they charge/do not charge VAT on their prices.
- 6. Bidders shall submit their bids electronically to rfqs@zimra.co.zw
- Physical or Hard copies submission will not be acceptable except for Samples where necessary.
- 8. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
- 9. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods. Of
- 10. For further information, contact the undersigned on telephone no. +263242 706565 or procurement@zimra.co.zw
- **11.** Additional information Required from Bidders:
 - Proof of registration with PRAZ indicating category which the company is registered for.
 - A current and valid tax clearance certificate
- 12. Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.
- 13. Bidders must attach the following documentation on the quotation on submission:

Certificate of Incorporation

> CR14 (now CR6 under the new act) and CR6 (now CR5 under the new act)

Company Profile

- Proof of registration with PRAZ and a Valid NSSA Certificate
- 14. Expected delivery period is 5 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to the regulator (PRAZ).
- 15. Award may be done on an item-by- Line item basis or total items whichever is economic to ZIMRA.

Signed:

J. TARUME: ZIMRA PROCUREMENT MANAGER

NOTE

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GOODS/SERVICE SHEET

Item	Description of Goods	Unit of Measure	Quantity required	Unit Total Price Price
1	Fumigation and Pest Control @ DR Site on quarterly bases for twelve months.	Ea.	4	valer office which
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Grand	Total, DAP, ZIMRA Warehouse			्रा व्यक्ति
Currency		\	i,	. SITE
Delive	ry Period: weeks from re	ceipt of order		where

Delivery: Above items to be delivered to the following final destination(s):

Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare.

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To be signed by the firm



FORM OF CONTRACT AGREEMENT

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WHEREAS the Purchaser has requested fo to be supplied by Supplier, viz. Cor		to be a fill on home
has accepted the Quotation by the Supplie		
sum of	[in words] inafter called "the Contract Price".	ract.
		apac of
NOW THIS AGREEMENT WITNESSETH AS		dilloc
 The following documents shall be deer of this agreement, viz: 	med to form and be read and constru	ed as part
a) Copy of Quotation including Techni	ical and Price Schedule	
b) Schedule of Requirement		
 Taking into account payments to be hereinafter mentioned, the Supplier Purchaser to execute and complete remedy any defects therein in conform 	hereby concludes an Agreement the supply of goods under the Con	with the tract and
3. The Purchaser hereby covenants to Contract, supply and delivery of the Contract Price in accordance with Payr	goods and remedying of defects the	erein, the
IN WITNESS whereof the parties hereto hazimbabwe on the date indicated above.	ave executed the Contract under the l	Laws of
Signature and seal of the Purchaser:	Signature and seal of the Suppler	This op
For and on behalf	For and on behalf of	1 1 1 1 1
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Name of Authorized Representative		761 1
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- 2. The Procurement Management Unit (PMU) must receive your Price Quotation by 09 October 2023 @1700hrs.
- 3. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late and it is rejected
- 4. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet & Terms of Reference and then provide a Grand Total price.
- 5. Prices should be quoted in both USD and local currency as per SI 185 of 2020, Bidders should indicate whether they charge/ do not charge VAT on their prices.
- 6. Bidders shall submit their bids electronically to rfgs@zimra.co.zw
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To be signed by the firm



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Page 3 of 4

For and on behalf

Name of Authorized Representative

plier as "th the act and WHEREAS the Purchaser has requested for quotation for the supply and delivery of -------- to be supplied by Supplier, viz. Contract _____ (hereinafter called "Contract") and has accepted the Quotation by the Supplier for the supply of goods under Contract at the [in words] cact. _____)[in figures] hereinafter called "the Contract Price". NOW THIS AGREEMENT WITNESSETH AS FOLLOWS: 1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz: a) Copy of Quotation including Technical and Price Schedule b) Schedule of Requirement 2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract, with 3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract. IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above. Signature and seal of the Purchaser: Signature and seal of the Suppler:

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For and on behalf of

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