

***CATEGORY: Construction & Related Products Including Electrical- & Plumbing***

**Request for Quotation:  
ZIMRA RFQ No: RFQ489/2022**

**"SERVICING OF FIRE EXTINGUISHERS FOR ZIMRA HQ & SATELITE OFFICES"**



**DATE OF ISSUE: 14 DECEMBER 2022**

**CLOSING DATE: 16 DECEMBER 2022 AT 1000 HOURS**

**NOTE**

**PRAZ REGISTRATION FOR THE CATEGORY BEING TENDERED FOR IS A PRE - REQUISITE**

**To: Suppliers**

Dear Sir/Madam,

Please provide your Price Quotation for the services of a Photographer for the event "Fire Extinguisher Services for HQ & Satellite Offices" as shown on the Specification of service sheet.

1. Required is the Price Quotation on **your official signed and dated letterhead**.
2. The Procurement Management Unit (PMU) must receive your Price Quotation by 16.12.2022 @1000hrs.
3. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late and it is rejected
4. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
5. Prices should be quoted in both USD and local currency as per SI 185 of 2020. Bidders should indicate whether they charge/ do not charge VAT on their prices.
6. Bidders shall submit their bids electronically to [rfqs@zimra.co.zw](mailto:rfqs@zimra.co.zw)
7. Physical or Hard copies submission will not be acceptable except for Samples where necessary.
8. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
9. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
10. For further information, contact the undersigned on telephone no. +263242 773 040 or [procurement@zimra.co.zw](mailto:procurement@zimra.co.zw)
11. Additional information Required from Bidders:
  - Proof of registration with PRAZ indicating category which the company is registered for.
  - A current and valid tax clearance certificate
12. Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.
13. Bidders must attach the following documentation on the quotation on submission:
  - Certificate of Incorporation
  - CR14 (now CR6 under the new act) and CR6 (now CR5 under the new act)
  - Company Profile
  - Proof of registration with PRAZ and a Valid NSSA Certificate
14. Expected delivery period is 30 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to the regulator (PRAZ).
15. Award may be done on an item-by-item basis or total items whichever is economic to ZIMRA.

Signed: .....

J. Tarume ZIMRA PROCUREMENT MANAGER

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Item	Description of Service	Unit of Measure	Quantity required	Unit Price	Total Price
1	Fire Extinguisher Services	Ea.	222		
<i>Grand Total, DAP, ZIMRA Warehouse</i>					
<i>Currency</i>					
<i>Delivery Period: _____ weeks from receipt of order</i>					

**Delivery:** Above items to be delivered to the following final destination(s):

**Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare.**

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***CATEGORY: Construction & Related Products Including Electrical- & Plumbing***

**To be signed by the firm**

Annex III

**FORM OF CONTRACT AGREEMENT**

THIS AGREEMENT number \_\_\_\_ made on \_\_\_\_\_, \_\_ between  
\_\_\_\_\_ (hereinafter called "the Purchaser") on the one part and  
\_\_\_\_\_ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for quotation for **the supply and delivery of ---**  
----- to be supplied by Supplier, viz. Contract \_\_\_\_, (hereinafter called "Contract") and  
has accepted the Quotation by the Supplier for the supply of goods under Contract at the  
sum of \_\_\_\_\_ [in words]  
( \_\_\_\_\_ ) [in figures] hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a) Copy of Quotation including Technical and Price Schedule
  - b) Schedule of Requirement
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the Laws of Zimbabwe on the date indicated above.

**Signature and seal of the Purchaser:**

For and on behalf of

**Signature and seal of the Supplier:**

For and on behalf of

\_\_\_\_\_  
**Name of Authorized Representative**

**NOTE**

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# **ZIMBABWE REVENUE AUTHORITY (ZIMRA)**

## **FIRE FIGHTING EQUIPMENT TO BE SERVICED**

### **GROUND FLOOR**

7X 9KG DRY CHEMICAL  
6X 9L WATER GAS  
3X FIRE HOSE REEL  
3X SAND BUCKETS  
6X 2.27KG CO2

### **ANNEX WING 1<sup>ST</sup> FLOOR**

2X 9KG DRY CHEMICAL  
2X 9L WATER GAS  
2X SAND BUCKETS  
2X FIRE HOSE REELS

### **ANNEX WING 2<sup>ND</sup> FLOOR**

2X 9KG DRY CHEMICAL  
1X 9L WATER GAS  
2X FIRE HOSE REEL  
2X SAND BUCKETS

### **BASEMENT**

12X 9KG DRY CHEMICAL

### **AIRPORT FLATS**

2X 9KG DRY CHEMICAL refill  
2x 9L WATER GAS ref

### **KENSINGTON**

2X 4.5KG CO2  
2X 9KG DRY CHEMICAL  
2X 9L WATER GAS

### **SERVER ROOM**

2X CO2 CYLINDERS for suppression system

### **ZB HOUSE**

1X 9L WATER GAS  
1X 9KG DRY CHEMICAL

**1<sup>ST</sup> FLOOR**

4X 9KG DRY CHEMICAL  
3X 9L WATER GAS  
4X FIRE HOSE REEL  
4X FIRE BUCKETS  
2X LANDING VALVES  
1X 2.27KG CO2 REFILL

**2<sup>ND</sup> FLOOR**

3X 9KG DRY CHEMICAL  
3X 9L WATER GAS  
4X FIRE HOSE REEL  
4X FIRE BUCKETS  
2X LAND VALVES

**SERVER ROOM**

7X 4.5KG CO2  
5X 2.27KG CO2

**NEW SERVER ROOM**

FM 200 SUPPRESSION SYSTEM

**OLD SERVER ROOM**

CO2 FIRE SUPPRESSION SYSTEM

**3<sup>RD</sup> FLOOR**

**SERVICE**

4X 9KG DRY CHEMICAL  
4X 9L WATER GAS  
4X FIRE HOSE REELS  
4X SAND BUCKETS  
1X 2.27KG CO2  
1X 4.5KG CO2  
1X LANDING VALVE  
1X REPLACE HOSE NOZZLE

**4<sup>TH</sup> FLOOR**

**SERVICE**

4X 9KG DRY CHEMICAL  
3X 9L WATER GAS  
4X FIRE HOSE REELS  
4X FIRE BUCKETS  
2X LANDING VALVES

**5<sup>th</sup> floor**

2X 9KG DRY CHEMICAL  
1X 9L WATER GAS  
4X FIRE HOSE REELS

**3X FIRE BUCKETS**

**REFILLS**

**3X 9KG DRY CHEMICAL**

**2X 9L WATER GAS**

**2X LANDING VAVES service**

**1X HOSE NOZZLE**

**6<sup>TH</sup> FLOOR**

**4X9KG DRY CHEMICAL**

**2X 9L WATER GAS**

**4X FIRE HOSE REELS**

**4X SAND BUCKETS**

**2X LANDING VALVES**

**7<sup>TH</sup> FLOOR**

**4X 9KG DRY CHEMICAL**

**3X 9L WATER GAS**

**4X FIRE HOSE REELS**

**2X LANDING VALVES**

**3X SAND BUCKETS**

**8<sup>TH</sup> FLOOR**

**3X 9KG DRY CHEMICAL**

**3X 9L WATER GAS**

**4X FIRE HOSE REEL**

**3X 4.5KG DRY CHEMICAL**

**4X SAND BUCKETS**

**2X LANDING VALVES**

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